INSTRUCTIONS TO THE CLERK
LORI M. TYACK, CLERK OF COURTS
FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO

_____ **Plaintiff**

_____

VS.

_____ **Defendant**

_____

_____ **Date**

Case No. _____ **CV** _____

Signature _____

Attorney Code _____

Attorney for _____

To the Clerk: Please issue

____ **Writ of Restitution - $35.00** (Includes Service) (Red Tag)

____ **Set Out - $45.00** (Includes Service)

____ **Replevin - $35.00** (Includes Service) (You must complete bailiff instructions)

____ **Execution - $35.00** (Includes Service) (You must complete bailiff instructions)

____ **Execution/Vehicle - $835.00** (Includes Service) (You must complete bailiff instructions)

____ **Exemplified Copy/Certificate of Copy - $20.00**

____ **Certificate of Judgment - $10.00**

____ **Revivor - $20.00** (plus service fees)

____ **Certificate of Judgment to BMV - $10.00**
Date of Loss_____
Date of Birth_____
Social Security #_____
Driver's License #_____
License Plate #_____

____ **Assignment of Judgment - $20.00**

____ **Appeal - $50.00**

____ **Transfer from Small Claims - $45.00**

____ **Certified Copies - $1.00 per copy**

____ **OTHER** _____

_____

____ **DOCKET TRANSCRIPT - $20.00**

____ **Out of County Sheriff - $41.00**
County Name _____

____ **Post Judgment Motion - $20.00**

____ **Objection to Magistrates Report - $20.00**

____ **Amended Complaint - $20.00** (plus service fees)

____ **Third Party Complaint - $20.00** (plus service fees)

____ **Counterclaim/Crossclaim - $20.00** (plus service fees)

____ **Order to Show Cause - $50.00**

____ **Ordinary Mail Service - $3.00**

____ **Certified Mail Service - $10.00**

____ **Bailiff Service - $25.00**

____ ~~**FedEx - $15.00**~~ Not available at this time

____ **Jury Demand Fee - $10.00**

____ **Jury Demand Deposit - $500.00**

____ **New Address**

_____
Street

_____
City **State** **Zip code**