

**FRANKLIN COUNTY MUNICIPAL COURT
LORI M TYACK CLERK OF COURT
375 S HIGH ST 3RD FLOOR
COLUMBUS OH 43215
WEBSITE - FCMCCLERK.COM - OR (614) 645-6442**

Case #

WE ARE UNABLE TO PROCESS YOUR GARNISHMENT FOR THE FOLLOWING REASON(S):

- PAPERWORK IS INCOMPLETE OR ILLEGIBLE
- CASE NUMBER INCORRECT
- PLAINTIFF'S NAME INCORRECT
- DEFENDANT'S NAME INCORRECT
- DEFENDANTS ADDRESS MISSING INCOMPLETE ILLEGIBLE
- GARNISHEE NAME AND/OR ADDRESS IS INCOMPLETE
- NO JUDGMENT ON CASE
- CASE IS STAYED DUE TO _____
- JUDGMENT DORMANT

- NEED MORE COPIES OF
 - AFFIDAVIT, ORDER , NOTICE OF GARNISHMENT (ONLY _____ PROVIDED)
 - NOTICE TO DEFT/REQUEST FOR HEARING (ONLY _____ PROVIDED)
 - INTERIM/FINAL REPORT
 - EMPLOYER GUIDE
 - NO INSTRUCTIONS PROVIDED
 - REQUEST FOR HEARING/WARNING

- ORIGINAL NOT PROVIDED
- FORM NOT NOTARIZED
- FORMS NOT SIGNED
- WRONG FORMS BEING USED
- \$85.00 FEE NOT PAID
- \$40.00 FEE NOT PAID
- \$1.00 RETURNED (WRONG PAYEE)
- \$1.00 TO GARNISHEE WAS NOT PROVIDED

- YOUR GARNISHMENT PAPERWORK HAS BEEN RETURNED TO YOU. CORRECT AND RETURN TO THE ADDRESS AT TOP FOR PROCESSING