

FRANKLIN COUNTY MUNICIPAL COURT

Columbus, Ohio

**NINETY-SEVENTH
ANNUAL REPORT**

2012

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Letter from Clerk Lori M. Tyack

Welcome to the Ninety-Seventh Annual Report of the Franklin County Municipal Court and Clerk's Office. As Clerk, my commitment is to create and implement new efficiencies, continue to find new ways to improve operations, and to cultivate cooperation with other Government Agencies and the Community.

In early 2012, the Clerk's Office partnered with the Columbus Division of Police to create The Do Not Buy List, a list of felons convicted in Franklin County of certain types of theft, including scrap metal (copper wiring), automotive catalytic converters and air conditioning units. Since that time, a statewide online registry of scrap metal and bulk merchandise dealers has been created and made available on Ohio's Homeland Security Website. This information will be used to determine if a seller may lawfully sell materials to scrap yards in order to cut down on scrap metal thefts.

In 2007, the Clerk's Office migrated from a phone system supported by the City of Columbus, Department of Technology, to a VOIP system maintained in-house. In 2012, the Franklin County Municipal Court chose to go with the same phone system. The Clerk's Office assisted with the installation of the Court's new phone system and currently performs real-time maintenance for both systems. Additionally, software upgrades for both the Clerk's Office and the Court scheduled for 2012-2013 include CourtView; Hyland OnBase (imaging software), Microsoft Office and Windows Operating Systems. These upgrades allow our case management system to operate more effectively and efficiently.

In August of 2012, our website was recognized as one of the top ten by The Forum on the Advancement of Court Technology. Award winners were selected from a review of national and international websites and judged on criteria such as: 508 compliance, access to public records, access to justice, and number of available eServices, among others.

The Clerk's Office continues to follow green initiatives as outlined by the City of Columbus and Franklin County. From January 2012 to December 31, 2012, the office saved 552 trees. Our focus on purchasing environmentally preferable procurement such as recycled paper for copies, file folders and recycled toner cartridges has also been a plus. Additionally, over \$11M has been received since April, 2010 using our online electronic payment program, saving valuable staff and material resources necessary for processing paper payments.

In September of 2012, the Clerk's Office commissioned a Feasibility Study to determine the resources necessary to connect the Court, Public Defender's Office, the Franklin County Sheriff's Office, the Columbus City Attorney's Office, and the Columbus Division of Police directly to the Municipal Court Clerk's database. The purpose is to promote information sharing and encourage electronic filing of documents with the Court. Over 40 Million documents are currently available in an electronic format.

In October of this year, the Clerk's Office participated in the 18th Annual Operation Stand Down for Vets at Veteran's Memorial. Over 350 Veterans were provided with a variety of social services. A few Veterans in attendance had pending court cases. Their cases were heard by Franklin County Municipal Court Judges Barrows and VanDerKarr and processed on-site by the Municipal Court Clerk's Office.

The Franklin County Municipal Court Clerk's Office serves to bridge Municipal, County and State initiatives by providing on-site support to collaborative law enforcement partners and other governmental agencies. In 2012 the Municipal Court Clerk's Office provided on-site assistance during the following programs:

***Operation Shield 1 & 2 whose partners included:**

- Franklin County Sheriff's Office
- Ohio State Highway Patrol ground cruisers and airplane unit
- K-9 Unit
- Ohio Department of Public Safety
- Franklin County Prosecutor's Office
- Franklin County Municipal Court Judges; and
- Franklin County Engineer's Office

***Central Ohio Crime Stoppers**

***On-site support at OSU football games**

In addition, Active Warrant Information is provided upon request to the Columbus Division of Police and other agencies for scheduled Warrant Sweeps. Our most recent cooperative effort involved providing support to seven Central Ohio Law Enforcement Agencies and the Franklin County Office of Homeland Security on a warrant sweep initiative for Misdemeanor Domestic Violence Offenders.

The Clerk's Office technology division (OIS) created FTP sites for Law Enforcement Agencies to retrieve and compare, served or outstanding warrants to their warrant systems.

Our Strategic Priorities for 2013 are to continue to save valuable taxpayer dollars, better utilize staff resources, and lessen the carbon footprint of the Franklin County Municipal Court Clerk's Office. Currently, all closed case files have been imaged and the Clerk's Office will continue with day-forward imaging. Furthermore, we will discontinue use of case folders for payable Minor Misdemeanors for all traffic tickets that do not require a court appearance and are payable by mail or through our Electronic On-line Payment service.

It is the Mission of the Franklin County Municipal Court Clerk's Office to accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. As the office continues to move forward through the creation of new efficiencies, I am constantly mindful that we must work together to conserve essential resources for future generations.

**Lori M. Tyack, Clerk
Franklin County Municipal Court**

OFFICE OF THE CLERK OF COURT

The Clerk's Office is entrusted with the responsibility of processing and archiving all Court records in accordance with file retention requirements established by the Supreme Court of Ohio. Additionally, the Clerk's Office calculates and fully details all financial transactions involving the Court. The Clerk's Office compiles and publishes an *Annual Report* each year that details the various categories of Court case filings and all financial transactions connected with all Court cases and statistically reports all relevant data regarding the same.



Lori M. Tyack, Clerk

MISSION STATEMENT

The Mission of the Franklin County Municipal Court Clerk of Court's Office is to accurately maintain, safeguard and store all Court documents as well as collect and disburse all monies as directed by legal mandates. This will be accomplished through a knowledgeable and diverse staff that will strive to serve all who use this office through competent customer service, communications and community outreach.

FRANKLIN COUNTY MUNICIPAL COURT

The Franklin County Municipal Court has jurisdiction over traffic citations, criminal misdemeanor charges and civil case filings regarding disputes that range up to an amount of fifteen thousand dollars (\$15,000.00), as well as actions regarding building, health, housing or safety codes.

The Franklin County Municipal Court has county-wide jurisdiction and is divided into two (2) Divisions. The General Division is served by fourteen (14) Municipal Judges and the Environmental Division is served by one (1) Municipal Judge. Six (6) Magistrates also serve the Franklin County Municipal Court. Judges serve for a term of six (6) years.

COURT ADMINISTRATION

Administrative and Presiding Judge

Honorable James E. Green

General Division Judges

Honorable Ted Barrows	Honorable H. William Pollitt, Jr.
Honorable Michael T. Brandt	Honorable Amy Salerno
Honorable Carrie E. Glaeden	Honorable Anne Taylor
Honorable Paul M. Herbert	Honorable David B. Tyack
Honorable Mark A. Hummer	Honorable Scott D. VanDerKarr
Honorable James P. O'Grady	Honorable David C. Young
Honorable Andrea Peeples	

Environmental Division Judge

Honorable Harland H. Hale

Magistrates

Honorable Kathleen E. Graham	Honorable Kirk Lindsey
Honorable David S. Jump	Honorable Denise Mathews
Honorable Dennis R. Kimball	Honorable Antonio Paat

Clerk of Court

Honorable Lori M. Tyack

Court Administrator

Keith Bartlett
Emily Shaw

FRANKLIN COUNTY MUNICIPAL COURT

CLERK OF COURT MANAGEMENT STAFF 12/31/2012

Lori M. Tyack	Clerk of Court
Obie Lucas	Chief Deputy Clerk
Jerry O'Shaughnessy	Director, Human Resources/Strategic Planning
Marilynn Stephens	Director, Public Relations
Michelle LaMarr	Payroll Administrator
Crystal Ross	Director, Fiscal Administration
Terry Brown	Internal Auditor
Ken Euman	Assistant Fiscal Administrator
Josh Kirschner	Staff Accountant
Susan Johnson	Receptionist
Jasmund Pugh	Quality Control
Judy Vance	Quality Control
Mike VanGundy	Manager, Civil Division
Elizabeth Simes	Assistant Manager, Civil Division/Controller 05.14.12~
Mike Cherry	Manager, Collection Division
Rhonda Ferguson	Manager, Accounting/Finance Division
LeeAnne Sheppard	Assistant Manager, Accounting/Finance
Ahmed Kasheer	Director, Office of Information Services
Matt Pendy	Manager, Criminal/Traffic Division
Craig Wiley	Assistant Manager, Criminal/Traffic Division~12.28.12
Laura Ricker	Manager, Courtroom Services Group 11.30.12~
Sancha Young	Manager, Traffic Violations/Communications
Debra Jones	Assistant Manager, Traffic Violations Bureau
Mindy Varga	Supervisor, Civil Division
Colleen Peckens	Supervisor, Civil Division 03.28.12~
Colleen Peckens	Supervisor, Criminal/Traffic Division ~03.27.12
James "Pete" Brim	Supervisor, Criminal/Traffic Division 12.18.12~
Jerome Kemp	Supervisor, Criminal/Traffic Division
Rick Kramer	Supervisor, Criminal/Traffic Division
Mike Pizzurro	Supervisor, 2nd Shift Criminal/Traffic Division
Robyn Johnson	Supervisor, 3rd Shift Criminal/Traffic Division
Jeff Dever	Supervisor, Accounting/Finance Division
Matt Davenport	Supervisor, Accounting/Finance Division

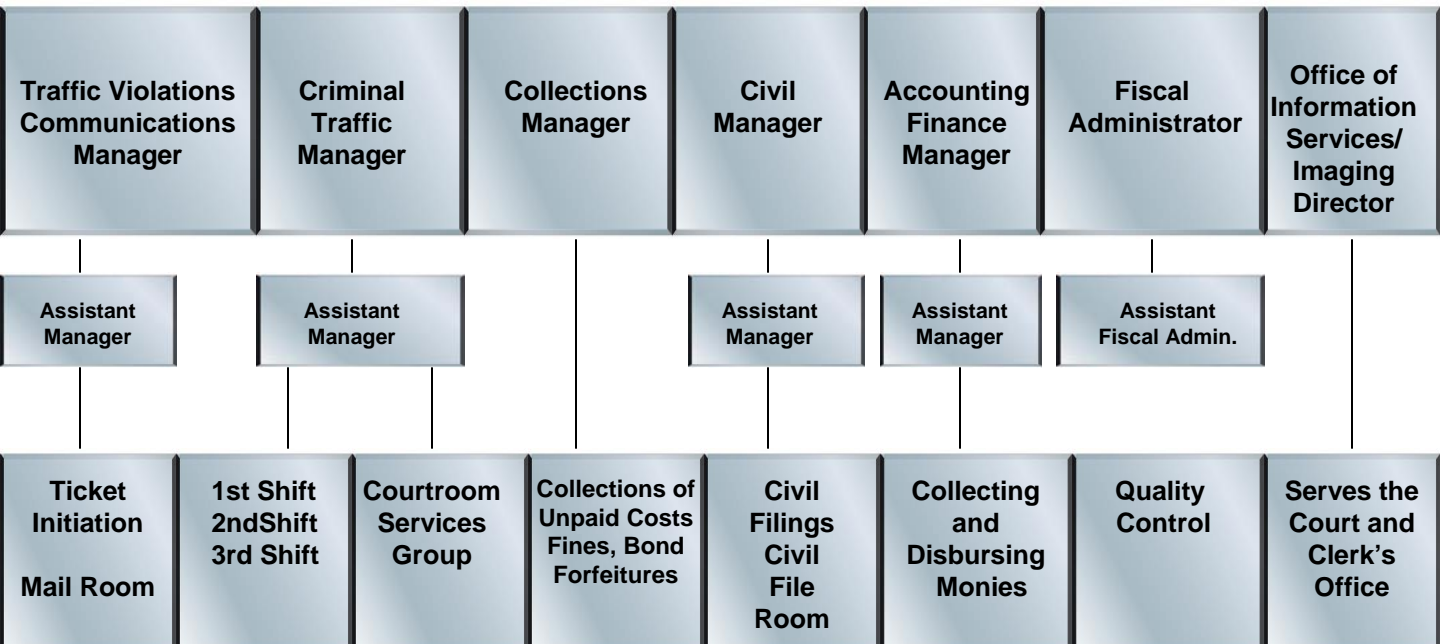
TABLE OF ORGANIZATION

MUNICIPAL CLERK OF COURT

CHIEF DEPUTY CLERK

ADMINISTRATIVE DIVISION

Director, Human Resources/Strategic Planning
 Director, Public Relations
 Director, Fiscal Administration
 Payroll Administrator
 Internal Auditor
 Assistant Fiscal Administrator
 Staff Accountant
 Receptionist



Funding of the Franklin County Clerk's Office

Municipal Court Clerk's Office 2012 General Fund

Personnel Services	\$ 9,777,448
Materials and Supplies	128,585
Services for Operations and Maintenance	690,611
Other Expenditures	<u>294</u>
 Total	 \$10,596,938

Municipal Court Clerk's Office 2012 Special Revenue Fund

Personnel Services	\$ 475,085
Materials and Supplies	74,434
Services for Operations and Maintenance	810,480
Other Expenditures	
Capital Outlay	
Transfer Out-Operating	<u>323,700</u>
 Total	 \$ 1,683,699

Clerk Administration Division

The Administrative Division of the Clerk's Office is comprised of the Office of the Clerk, Chief Deputy Clerk, Director of Public Relations, Fiscal Administrator, Payroll, and Human Resources/Strategic Planning which includes education and training. This Division oversees the day to day operations of the Clerk's Office and is governed by directives as set forth in the Annual Budget. Additionally, all new programs, contracts, projects, and grants are created and implemented within the Division. It conducts all public relations and internal communications for the Clerk's Office. Accomplishments for the Administration Division in 2012 are as follows:

- **Expanded Quality Control initiatives**
- **Assigned a Training Program Coordinator**
- **Integrated training tracking system**
- **Continued initiatives toward green technologies and processes**
- **Broadened professional development opportunities for leadership team members**
- **Participated in Community Outreach Programs:**
 - St. Vincent Family Center Toy Drive**
 - Sponsored a Book Fair to benefit the Combined Charitable Campaign**
 - Collected food for the Mid Ohio Food Bank**
 - Facilitated a Red Cross Blood Drive**
 - Provided career path tours for local high school students**
 - Awarded Internships to local high school and college students**

Office of Information Services

The Office of Information Services (OIS) provides technical support and services to the Franklin County Municipal Court and Clerk's Office. OIS is responsible for the operations of information systems including database and related technology infrastructure.

Accomplishments for OIS in 2012 are as follows:

- **Implemented Staff Training Program (Linux, VOIP Telephone System Training)**
- **Completed Phase II of back scanning old case files**
- **Upgraded the CourtView Case Management and OnBase Document Training Systems and prepared for a Production System Upgrade**
- **Expanded Electronic Warrant Updates to Law Enforcement Agencies**
- **Assisted Law Enforcement with Specialty Programs**
- **Upgraded Domain Controllers and Exchange Server including ActiveSync for Mobile Email**
- **Deployed VOIP for Court side**
- **Expanded and upgraded (VM) Virtual Machine System to Version 5**
- **Upgraded SAN Unit and Storage expansion**
- **Help Desk Tickets in 2012: 5,964 (11% increase from 2011)**
- **Named one of the top ten best websites by The Forum on the Advancement of Court Technology**

Quality Control Division

The Quality Control Division is responsible for minimizing erroneous data through a system of real time process monitoring, audit reporting, and Total Quality Management Strategies. Through business process improvement and change control programs, the Quality Control team has elevated efforts toward reengineering business processes and is better positioned to identify and leverage new technologies. As a result, the Quality Control Division has been able to improve the services that the Franklin County Municipal Court Clerk's Office provides to both its internal and external customers while saving taxpayer dollars through helping to make the office more efficient. Accomplishments for Quality Control in 2012 are as follows:

- Quality Control began to review the processes for the fiscal year 2012-2016 audits with the new auditors**
- The Feasibility Study for E-filing began and 3SG was chosen as the vendor to conduct the study**
- Quality Control returned the responsibility of the Drop List to Civil Division**

Collection Division

The Collection Division oversees and coordinates the collection of debts owed to the Court, with the primary objective of seeking monies due to the City of Columbus taxpayers. The Collection Division operated in conjunction with three (3) outside agencies in 2012. Additionally, the Collection Division is responsible for securing surety bond agent registration, monitoring compliance of State and Local Statutes, and processing monthly billing statements. Accomplishments for Collections in 2012 are as follows:

- Collected \$843,000 (through Enforcements and Traffic Tickets)
- Continued generating past due notices in-house for payable tickets
- Bond money forfeited by the Court for 2012 -- \$73,707.50
- Bond Forfeiture Judgments paid for 2012 -- \$12,907.65
- Managed billings and compliance for nineteen (19) active bond companies and over one hundred (100) surety agents

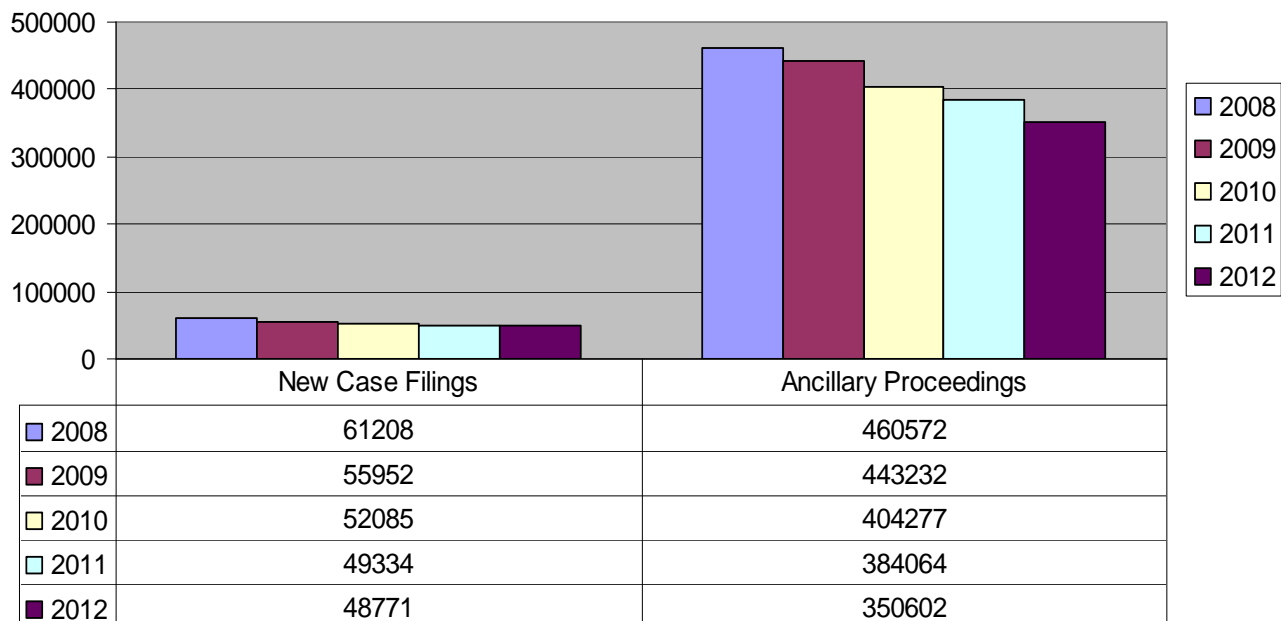
AGENCIES	TOTAL AMOUNT SENT IN 2012	TOTAL COLLECTED 2012	COMMISSION PAID 2012
LINEBARGER	\$1,269,567.00	\$ 237,616.85	\$ 67,262.65
APELLES	\$1,479,158.00	\$ 318,660.30	\$79,654.75
CAPITAL RECOVERY Bond Forfeitures	\$ 127,268.00	\$ 8,248.75	\$ 1,659.65
CAPITAL RECOVERY Enforcement Cases	\$1,306,775.00	\$ 278,851.95	\$ 78,960.16
TOTALS	\$4,182,768.00	\$ 843,377.85	\$ 227,537.21

Civil Division

The Civil Division is responsible for accepting, filing, issuing service, docketing, processing, and maintaining records for Civil cases. Civil cases include: contract disputes, personal injury, property damage, evictions, small claims, certificate of judgment transfers, foreclosures, declaratory judgments, housing and safety code issues. Accomplishments for the Civil Division in 2012 are as follows:

- Replaced 1000 buckets in the File Room.
- Consolidated Space for 2008-2011 cases in the File Room to accommodate all 2013 Case Files.
- Implemented a new Environmental Case Process for “Vicious Dogs”
- Added an Eviction/BMV Court Room Clerk to help the process of Evictions and to provide essential assistance to the Public.
- Assumed responsibility of all Limited Driving Petitions Hearings from the Criminal/Traffic Division
- Created and streamlined the process of a new Termination Code for Evictions

Civil Cases and Ancillary Proceedings



New Civil Case Filings	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
Personal Injury/Property Damage	226	289	309	256	1,080
Contracts, Notes and Accounts	5,107	5,645	4,863	4,066	19,681
Forcible Entry & Detainer (Evictions)	4,255	5,083	5,477	4,568	19,383
Small Claims	1,645	1,472	1,621	1,983	6,721
Parking Violation Bureau	8	4	2	9	23
BMV Petition	183	184	284	157	808
Certificate of Judgment	0	9	16	17	42
Declaratory Judgment	1	0	1	3	5
Red Light Appeal	1	2	2	3	8
Civil Environmental	75	73	52	85	285
Total	11,501	12,761	12,627	11,147	48,771

Civil Ancillary Proceedings	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
Certified Mail Service Issued	9,078	15,373	8,495	7,905	40,851
Ordinary Mail Service Issued	9,489	10,119	10,155	9,367	39,130
Bailiff Service Issued	5,598	6,825	6,843	6,187	25,453
Process Server Service Issued	39	109	117	76	341
Sheriff Service Issued	2	3	2	3	10
Service by Publication Issued	1	14	0	0	15
Registered Mail	0	1	0	0	1
Express Mail	0	0	0	0	0
Garnishments Issued	8,043	5,724	5,544	4,433	23,744
Garnishments Released	1,187	1,186	1,096	1,002	4,471
Writs of Restitution Issued	2,645	3,023	3,485	2,949	12,102
Requests for Set Outs Processed	1,870	1,992	2,208	1,785	7,855
Writs of Replevin Issued	24	30	15	2	71
Writs of Execution Issued	82	88	52	20	242
Judgments Certified to the BMV	12	13	5	3	33
Certificates of Judgment Issued	2,725	2,611	3,031	2,580	10,947
Transfers to Common Pleas Court	13	23	9	11	56
Civil Appeals Processed	14	11	7	11	43
Notice of Final Order Issued	15,112	15,874	17,086	14,516	62,588
Notice of Failed Service Issued	4,291	4,029	4,063	4,073	16,456
Exemplified Copies	54	40	34	57	185
Revivors of Judgment	545	152	196	198	1,091
Judgment Debtors	282	263	257	257	1,059
Civil Capias Warrants	35	24	30	15	104
Motion and Order for Show Cause	23	18	16	30	87
Motion for Contempt Orders	9	47	42	21	119
Mail Payments Processed	26,516	26,154	26,046	24,832	103,548
Total	87,689	93,746	88,834	80,333	350,602

Criminal/Traffic Division

The Criminal Traffic Division processes and maintains Criminal, Traffic, and Environmental cases. The Criminal/Traffic Division provides a multitude of services to the general public, law enforcement, and the Court. This Division plays an integral role in the promotion of public safety by providing support twenty-four (24) hours per day to law enforcement agencies throughout the County. Twenty-four (24) hour support is necessary for the filing and processing of Criminal complaints as well as the verification of active warrants. The Criminal/Traffic Division is also responsible for collection and disbursement of bail/bond monies for defendants who are in custody. This process includes providing documentation to the Franklin County Sheriff's Office so that defendants may be released from custody. The Criminal/Traffic Division is responsible for electronically reporting several types of violations to the Ohio Bureau of Motor Vehicles (BMV). Daily, the Criminal/Traffic Division provides numerous services to assist the public, law enforcement, court personnel, and the legal community. Some of these services include collecting payment for court fines or for posting bond. The division also processes applications for the expungement of records and maintains and secures records ordered expunged. Other examples of service include administering oaths, accepting criminal and traffic charges, filing motions, filing search warrants, providing information about court cases, dispositions, future court dates, as well as assisting in the courtroom. Accomplishments for Criminal/Traffic in 2012 are as follows:

- Individual Development Plan for Deputy Clerks
- FTP Website for Law Enforcement
- Operation Shield 1 and 2
- CPD Vice Operation
- Do Not Buy List – CPD Statewide, Statewide list now available on Ohio's Homeland Security Website
- OSU Home Games/STOP Program
- Processed County Witness Fees
- Updated Ohio Highway Patrol and Franklin County Sheriff's Office in CourtView
- Limited Driving Privileges transferred to Civil Division
- Warrant Sweep initiative for Misdemeanor Domestic Violence Offenders

Criminal Cases 2012

Type A-Felony	6,489
Type B-Criminal	25,106
Total	31,595

Traffic Cases 2012

Type C-OVI	6,794
Type D-All Other	103,062
Total	109,856

Five Year Comparative Review of Cases Filed

	2008	2009	2010	2011	2012
Environmental	5,959	5,463	4,834	4,358	4,892
Criminal	30,921	30,393	28,907	29,523	31,595
Traffic	119,523	120,111	95,174	91,441	109,856
Total	156,403	155,967	128,915	125,322	146,343

Five Year Comparative Review of Charges Filed

	2008	2009	2010	2011	2012
Environmental	11,760	10,252	9,900	7,960	8,274
Criminal	43,541	42,352	43,414	56,691	53,845
Traffic	181,760	182,288	143,727	127,964	151,708
Total	237,061	234,892	197,041	192,615	213,827

COURT SERVICES GROUP

The Courtroom Service Group (“CSG”) is a select group of highly skilled Deputy Clerks in the Criminal/Traffic Division, responsible for the daily processing and updating of all cases on the Criminal/Traffic dockets. A CSG Deputy Clerk is assigned to each of the fifteen Judges as well as the Arraignment Courtrooms (4C, 4D, 1A, 1B, 15C). On a daily basis, CSG Deputy Clerks docket subpoenas and motions, process unpaid fines and costs, enter sentencing information, issue warrants, process continuances, enter limited driving privileges, add Temporary Protection Orders, update bond information, and update all entries on CourtView. Additionally, CSG Deputy Clerks are responsible for routing files to the Assignment Office, Probation Department, Accounting/Finance Department, Expungement Department, Prosecutor’s Office, and to the Vehicle Immobilization Coordinator. The Group also time stamps, dockets, pulls, and routes Statement of Violations filed by the Probation Department. In addition, CSG Deputy Clerks run and process case management reports.

Each CSG member acts as a liaison between the Court personnel and the Clerk’s Office. CSG Deputy Clerks are the neutral party in the courtroom. They are there to assist and provide information to the public as well as Court personnel. After court, CSG members assist with the public and attorney counters, answering telephones, working in the file room, and/or helping the Traffic Violations Bureau.

Accomplishments for Courtroom Services Group in 2012 are as follows:

- Increased participation in Training Classes
- Developed a new Work Release Violation Procedure
- Operation Shield Events
- Developed “Team Building” activities for CSG (Jeopardy Theme)
- Established new termination codes for arraignment courts 4C & 4D
- Participated in tours of the BMV on Broad Street
- Assisted Prosecutor’s Office dismissing old cases

Expungements & Sealing of Cases in 2012

Number of Applications Received For Expungement Proceedings	3,102
Number of Cases That Were Ordered Expunged By The Court	2,819
Number of Applications Denied For Expungement	249
Number of Expungement Applications Withdrawn	34
Number of Cases Expunged By Order Of The Common Pleas Court	268

Environmental Division

The Environmental Division of the Court began operations in 1992. This division has exclusive jurisdiction over criminal and civil actions to enforce building, housing, health, or safety codes applicable to premises intended for the use as a place of human habitation.

Environmental Cases 2012	
Type A-Felony	32
Type B-Criminal	3,232
Type C-OVI	17
Type D-All Other	1,611
Total	4,892

ENVIRONMENTAL CHARGES FILED IN 2012	CITY OF COLUMBUS ORDINANCE	OHIO REVISED CODE		OTHER MUNICIPAL ORDINANCES
DOG VIOLATIONS				
DOG REGISTRATION	0	2,177		1
DOG CONFINEMENT	1	1370		0
CONFINES VICIOUS DOG	0	0		0
VICIOUS DOG INSURANCE	0	0		0
RABIES QUARANTINE	0	1,365		0
ABANDONING OR CRUELTY TO ANIMALS	17	37		1
DISPLAY DOG TAG	1	0		0
DOG RUNNING AT LARGE	10	0		2
PROHIBITIONS CONCERNING ANIMALS	0	92		6
TOTAL	29	5041		10
CODE VIOLATIONS/PERMITS				
BUILDING CODE	441	0		1
ZONING CODE	278	0		0
NUISANCE ABATEMENT CODE	0	0		0
FIRE CODE	3	0		0
HEALTH CODE	162	0		0
TOTAL	884	0		1
NATURAL RESOURCES / WILDLIFE				
WILDLIFE VIOLATION	0	12		0
LITTERING	214	167		5
NO HUNTING LICENSE	0	8		0
NO FISHING LICENSE	0	42		0
UNLAWFUL SPITTING	15	0		0
DISTURBING THE QUIET	38	0		0
POLLUTING WATERS/AIR POLLUTION	22	13		0
PARK RESTRICTIONS	22	41		0
TOTAL	311	283		5

FAILURE TO HAVE LICENSE				
NO MASSAGE LICENSE	0	0		0
NO PEDDLERS LICENSE	13	0		0
TOTAL	13	0		0
FIRE VIOLATIONS				
ARSON	0	0		0
OPEN BURNING/DUMPING	0	10		0
FIREWORKS	3	1		0
TOTAL	3	11		0
COMMERCIAL TRUCKING OFFENSES				
LOAD DRIPPING/DROPPING	117	60		2
EXCEEDING MAXIMUM	44	263		0
WIDTH/ HEIGHT/ AND WEIGHT	23	807		0
MAXIMUM WHEEL LOAD	0	4		0
WHEEL PROTECTORS	6	26		0
TRANSPORT HAZARD WASTE	75	0		0
TOTAL	265	1160		2
OTHER				
LOUD SOUND	239	1		2
GRAFFITI	14	0		0
TOTAL	253	1		2

CRIMINAL CHARGES FILED IN 2012	CITY OF COLUMBUS ORDINANCE	OHIO REVISED CODE	OTHER MUNICIPAL ORDINANCES
MURDER/ASSAULT			
AGGRAVATED MURDER		14	
MURDER		49	
VEHICULAR MANSLAUGHTER		15	
VEHICULAR HOMICIDE			
ATTEMPTED MURDER		1	
AGGRAVATED VEHICLE ASSAULT		11	
FELONIOUS ASSAULT		367	
FELONY ASSAULT		37	
ASSAULT, NEGLIGENT ASSAULT, & AGGRAVATED ASSAULT	298	4167	43
MENACING AND AGGRAVATED MENACING	175	1079	22
MENACING BY STALKING		21	
FELONY AGGRAVATED MENACING		4	
FELONY MENACING BY STALKING		8	
TOTAL	473	5773	65
KIDNAPPING & ENTICEMENT			
KIDNAPPING		67	
ABDUCTION		27	
UNLAWFUL RESTRAINT	21	31	1
CHILD ENTICEMENT		2	
TOTAL	21	127	1

SEX OFFENSES			
RAPE		85	
RAPE-UNDER 13 YEARS OLD			
UNLAWFUL SEXUAL CONDUCT WITH A MINOR		21	
GROSS SEXUAL IMPOSITION		13	
GROSS SEXUAL IMPOSITION-UNDER 13 YEARS OLD		35	
SEXUAL IMPOSITION		18	1
SEXUAL BATTERY		26	
FELONY IMPORTUNING		8	
IMPORTUNING		8	
VOYEURISM		6	
PUBLIC INDECENCY	68	145	2
SOLICITATION	748	110	
PROSTITUTION	2	3	
LOITERING FOR PROSTITUTION	1	217	
PANDERING OBSCENITY		39	
FAILURE TO REGISTER AS SEX OFFENDER		8	
FAILURE TO CHANGE OR RE-VERIFY ADDRESS AS SEX OFFENDER		64	
TOTAL	819	806	3

ARSON, VANDALISM & CRIMINAL MISCHIEF			
FELONY AGGRAVATED ARSON		8	
AGGRAVATED ARSON		28	
VANDALISM		19	
CRIMINAL MISCHIEF	70	40	7
CRIMINAL DAMAGE & ENDANGERMENT	229	192	28
TOTAL	299	287	35
DRUG ABUSE			
TRAFFICKING IN DRUGS		222	
FELONY DRUG ABUSE		1,834	
MISDEMEANOR DRUG ABUSE		3,253	133
DRUG PARAPHERNALIA		2515	153
DECEPTION TO OBTAIN DANGEROUS DRUGS		89	
ILLEGAL PROCUREMENT OF DRUG DOCUMENTS		46	
MANUFACTURE OF DRUGS		29	3
POSSESS/SELL FAKE DRUGS		29	
POSSESSION OF DRUG INSTRUMENTS		388	18
LOITER-DRUG OFFENSES	4	76	3
TOTAL	4	8481	310
ROBBERY, BURGLARY & TRESPASSING			
AGGRAVATED ROBBERY		281	
ROBBERY		227	
AGGRAVATED BURGLARY		102	
BURGLARY		405	
BREAKING & ENTERING		182	
SAFECRACKING & TAMPERING WITH A COIN MACHINE	2	6	
CRIMINAL TRESPASSING	448	710	34
AGGRAVATED CRIMINAL TRESPASSING	1	32	
TOTAL	451	1945	34

WEAPONS			
CCW/FELONY		383	
CCW	9	123	8
IMPROPER HANDLING OF FIREARM		190	2
WEAPONS UNDER DISABILITY		229	
WEAPON USE WHILE INTOXICATED	12	33	
DISCHARGING WEAPONS	56	37	1
POSSESSION OF CRIMINAL TOOLS		14	4
ATTEMPT/FELONY		279	
ATTEMPT	3	120	6
COMPLICITY	10	125	6
TOTAL	90	1533	27
THEFT & FRAUD			
GRAND THEFT		86	
FELONY THEFT		25	
THEFT/PETTY THEFT	771	4,057	207
FELONY THEFT BY DECEPTION			
THEFT BY DECEPTION		56	2
UNAUTHORIZED USE OF MOTOR VEHICLES	3	52	4
FELONY UNAUTHORIZED USE OF MOTOR VEHICLES-48 HOURS		30	
UNAUTHORIZED USE OF PROPERTY		4	
FELONY UNAUTHORIZED USE OF PROPERTY		4	
FORGERY & UTTERING		491	1
PASSING BAD CHECKS		1067	3
RSP	87	866	18
MISUSE OF CREDIT CARD MIS.		15	
DEFRAUD, COUNTERFEIT & TAMPER WITH RECORDS	2	27	
CRIMINAL SIMULATION		17	
FELONY CRIMINAL SIMULATION		1	
FELONY TAKING IDENTITY OF ANOTHER			
TAKING IDENTITY OF ANOTHER		72	
TOTAL	863	6870	235

OFFENSES AGAINST PEACE OFFICERS			
DISORDERLY CONDUCT	971	417	27
RESISTING ARREST	365	245	11
FALSIFICATION/CERTAIN ACTS PROHIBITED	461	534	24
FAILURE TO COMPLY/ ELUDE	20	106	1
MISCONDUCT AT EMERGENCY	26	10	
INDUCING PANIC	4	16	
MAKING FALSE ALARMS	1	17	3
IMPROPER USE OF 911	55	3	1
RIOT- ENTICING VIOLENCE		7	
OBSTRUCTING OFFICIAL BUSINESS	425	382	20
OBSTRUCTING OFFICIAL BUSINESS FELONY		26	
IMPERSONATING AN OFFICER		12	
ASSAULT ON POLICE OFFICER		80	
FLEEING AND ELUDING/FELONY		32	5
ESCAPE		2	
FELONY ESCAPE		65	
TOTAL	2328	1954	92
OFFENSES AGAINST FAMILY			
ENDANGERING CHILDREN		445	16
ENDANGERING CHILDREN /OVI		49	
FELONY ENDANGERING CHILDREN		9	
INTERFERING WITH CUSTODY		32	
DOMESTIC VIOLENCE		4,362	
FELONY VIOLATION TEMPORARY PROTECTION ORDER		763	
PROTECTION ORDER FOR STALKING			
CONTRIBUTE, INFLUENCE WITH MINOR	11	2	1
TOTAL	11	5662	17

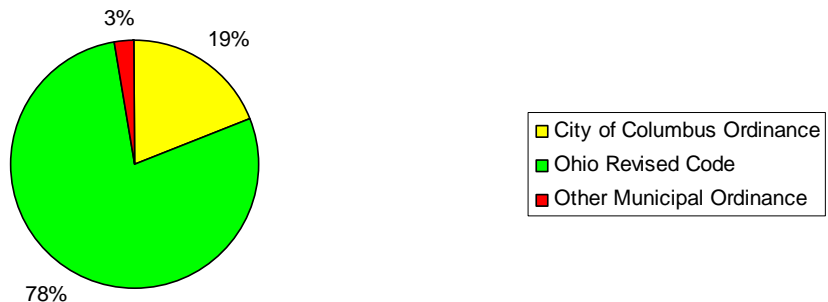
OFFENSES AGAINST PUBLIC ADMINISTRATION			
CONTEMPT OF COURT		2	53
WITNESS INTIMIDATION		19	
FELONY FORCE OR THREATEN WITNESS INTIMIDATION		6	
TAMPERING WITH EVIDENCE		179	
PUBLIC URINATION	136		
CONVEY ILLEGAL CONTRABAND TO JAIL		62	
HARRASSMENT BY INMATE		26	
TELEPHONE HARRASSMENT		129	8
DISRUPT PUBLIC SERVICES	27	4	
TOTAL	163	427	61
ALCOHOL OFFENSES			
PROHIBITED ALCOHOL UNDER 21 YEARS OLD	225	740	35
MINOR PURCHASING		9	
OPEN CONTAINER		71	21
OPEN CONTAINER IN PUBLIC PLACE	821	132	
OPEN CONTAINER IN MOTOR VEHICLE	323	22	2
KEEPER OF PLACE	12		
TOTAL	1381	974	58
GAMBLING			
PUBLIC GAMING		1	
GAMING		7	
TOTAL	0	8	0

MISC CRIMINAL VIOLATION			
FUGITIVE FROM JUSTICE		105	
HOLD FOREIGN JURISDICTION			
CIVIL CAPIAS			
ILLEGAL TOBACCO DISTRIBUTION			
TAX FORMS		96	
AGGRESSIVE PANHANDLING			
EXPOSING OTHERS-CONTAGION		12	
MOTOR VEHICLE DEALER VIOLA.			
TOTAL	0	213	0
OVI & PHYSICAL CONTROL			
OVI	2200	5,034	434
OVI PER SE	1058	1,932	62
PHYSICAL CONTROL	46	60	118
TOTAL	3304	7026	614

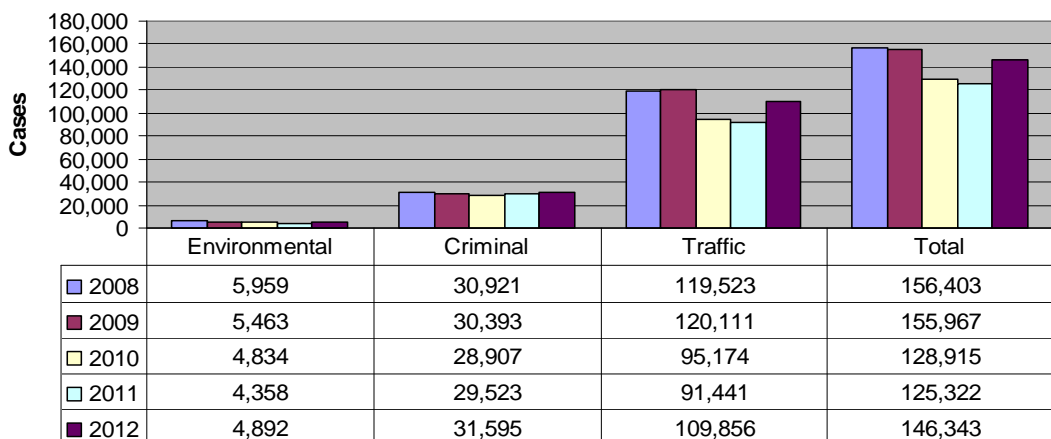
Summary of Cases

	City of Columbus Ordinance	Ohio Revised Code	Other Municipal Ordinance
Environmental	1,758	6,496	20
Criminal	10,207	42,086	1,552
Total	11,965	48,582	1,572

Criminal & Environmental Charges By Ordinance & ORC



Environmental/Criminal/Traffic Cases Filed



Traffic Violations Bureau

The Traffic Violations Bureau manages all complaints issued by the following jurisdictions within Franklin County: Columbus Division of Police, Ohio State Highway Patrol, Franklin County Sheriff, Ohio State University Police, Port Columbus Police, eight (8) Townships, and other Municipal law enforcement agencies.

Within the Traffic Violations Bureau, is the Communications Department. The function of the Communications Department is to further promote ongoing communications and the delivery of excellent public service to the general public, law enforcement agencies, attorneys, court personnel, other courts, and governmental agencies. Accomplishments for Traffic Violations Bureau and Communications Department include the following:

- **Cross-trained staff to ensure all daily responsibilities were met**
- **Held weekly staff meetings to keep the lines of communication open due to policy changes, questions and or concerns**
- **Continued effective communication with Police Agencies, Prosecutors, Mayor's Court Clerks, and Courtroom Clerks to ensure quality work**
- **Attended Fred Pryor Seminars and Citywide Training Classes to gain additional knowledge of professionalism and customer service to successfully attain our Mission Statement**
- **Assisted the Criminal/Traffic Department with the end of the year file control**



CITY OF COLUMBUS TRAFFIC CASES FILED IN 2012

33

ACDA	6,602	Fail/Comply w/Off-Traffic	1
Appr Pub Safety Veh w/Lts Dis	58	Fail/Keep to Right	1
Back Across Center Line	2	Failure to Yield to Pedestrian	10
Backing from Alley/Priv Dr/Bldg	62	Failure to Comply	199
Backing on a Freeway	17	Failure to Control	2,758
Backing Without Safety	390	Failure to Display	113
Bicycle Brake/Bell Required	17	Failure to Display Headlights	483
Bicycle Illegal Prk/Sidwlk Restr	9	Failure to Display License	2
Bicycle Lamps/Refl Req at Night	278	Failure to Display Two Plates	309
Bicycle Operate w/Out Safety	42	Failure to Register	8
Bicycle Ride on Sidewalk	138	Failure to Reinstate License	1,840
Bicycle to Ride on Right Side	1	Failure to Signal	2,521
Bicycle to Right Side/Yield Ped	46	Failure to Stop/Mrkd Schl Xing	1
Bicycle Yield Right of Way Xing	4	Failure to Stop-Accident	469
Bicycle-Signal Device	34	Failure to Stop School Bus	58
Blue Light Prohibited	47	Failure to Yield Emerg Veh-Ped	1
Board/Alight in Motion Proh	1	Failure to Yield From Priv Dr	684
Brake Equipment Requirements	14	Failure to Yield-Funeral Proc	2
Certain Acts Proh/False Display	11	Failure to Yield-Pub Safety Veh	81
Certain Acts Proh/Fictitious ID	114	False Info to Issuing Officer	23
Chg Course w/o Safety	469	Flashing Lights Prohibited	6
Counterfeit Plates	5	Flashing Red/Blue Lights Proh	4
Cycle-Helmet/Glasses	7	Flashing Traffic Signal	69
Display False License	1	Fleeing	36
Drive Across Grade Crossing	2	Focus and Aim of Headlights	6
Drive on Closed Highway	131	Following Emergency Vehicle	7
Drive on Curb/Sidewalk	72	Following Too Closely	152
Drive Through Safety Zone	1	FTY “T” Intersection	18
Driving Left of Center Prohibited	98	FTY Right on Red	19
Driving on Right Side	142	FTY to Ped in Xwlk/Sidewlk	86
Driving Outside License Restr	60	Hand/Arm Signals	1
Driving u/FRA Susp-Immob	24	Hazardous or No Passing Zone	187
Driving u/FRA Suspension	3,682	Hit Skip-Pers/Prop	3
Driving u/OVI Suspension	242	Hit Skip-Pub Street	287
Driving w/Susp-Rev	1	Improper Bumper	1
Driving Under Suspension	5,330	Improper Left Turn	186
Driving Unsafe Vehicle	110	Improper Passing	104
Driving Within Lanes	404	Improper Right Turn	392
Duties/Non-Working Signals	6	Inadequate Brakes	1
Emerg Veh-Fail to Slow Down	2	Inter w/Non Wrkn Traff Cntrl	104
Excessive Speed-Bridge	1	Keep to Right/Rotary	2
Expired Tags	613	Lane Control Signals	7



CITY OF COLUMBUS TRAFFIC CASES FILED IN 2012

34

Let Unlicensed Driver Drive	2	Pedestrian on the Road	136
License Plate Violation	3	Pedestrian Outside Xwlk Yield	37
Lights Req on Prkd/Stopped Veh	4	Pedestrian Solicit from Roadway	943
Lights Req on Slow Moving Veh	1	Pedestrian Soliciting Ride Proh	26
Load Extension Limitations	4	Pedestrian to Yield Rght of Way	5
Manner of Signal	1	Pedestrian Under Influence Proh	141
Manner of Signal-Bicycle	2	Pedestrian Use of Shoulder Req	116
Marked Lanes	2,039	Pedestrian Use of Sidewlk Req	579
Max Number of Headlights	1	Pedestrian Use of Xwlk Req	438
Mirror-Unobstructed View	6	Posses Xtra Licenses	1
Motor Vehicle/Cycle Noise	29	Poster/Sign Window	7
Muffler, Excessive Gas or Smoke	179	Proh Start/Backing	25
No Moped License	5	Prohibited Attaching to Vehicle	1
No Motorcycle Endorsement	53	Prohibited Nmbr of Headlights	168
No Motorcycle Headlights	1	Prohibited Riding In/On Vehicle	2
No Operator's License	7,155	Prohibited Right Turn	97
No Ops License Exp < 6 Months	266	Prohibited Turn	76
Non-Transparent Mat on Window	5	Prohibited Use of Mobile Comm	46
Obscured Lights	8	Prohibition/Highway	4
Obscured Windshield Required	27	Rear License Plate Light	24
Obstructed View-Driver	3	Rear View Mirror-Clear View	34
Obstructing Intersec/RR Xing	71	Red Light/Flag Req on Ext Load	5
One Way-Bicycle	6	Red Reflectors Req on MV/Trlr	20
One Way-Highway/Rotary	460	Reflectorized Mat on Window	5
Open Door in Traffic	35	Registration Violation	12
Open Door w/Out Safety	11	Repeat Offender Suspension	89
Operate w/Foreign Tag	3	Req: Dist of Headlight Beam	102
Operate w/Tag from Prev Owner	28	Resisting Traff Enf Official	17
Operating w/Outside Rider Proh	7	Riding Bicycle/MC Abreast	8
Opertation of MV/MC on Sidewlk	5	Riding Bicycle/MC Restr	19
Operation w/Proh Window Tint	1,233	Riding on Outside Prohibited	7
Order of Officer-Ped	11	Right of Way-Intersection	61
Parking Violations	14	Right of Way-Pedestrian	13
Passing Left of Center	128	Rt of Way When Turning Left	1,760
Passing on the Left	24	Rt of Way/Stop/Yield	65
Passing on the Right	98	Side Cowl,Fender,Back-up Light	4
Passing Vehicle Stopped at Xwlk	3	Signal Terms/Lights	250
Pedestrian to Face Traffic	23	Signal-Stopping	4
Pedestrian Control Signal	165	Skates,Coaster,Toy in Roadway	6
Pedestrian Cross w/o Safety	128	Slow Speed	235
Pedestrian Crossing-Prohibited	100	Slow/Mov Veh Dr on R Side	2
Pedestrian Diagonal Xing Restr	39	Speed	20,964



Speed/School Zone < 35 MPH	1,493		
Speed/School Zone > 35 MPH	223		
Squeling Tires	179		
Stop Lights Required	164		
Stop Sign	2,398		
Stop-Sidewalk Area	163		
Street Racing	6		
Tag Violations	2,820		
Tail/License Plate Light Req	791		
Temp Plate-Display	11		
Temp Prmt w/o License Driver	2		
Temporary Permit Violation	417		
Temporary Permit/MC Violation	23		
Title/Violation	13		
Traffic Control Device	4,632		
Traffic Control Device-Ped	398		
Turn on Red	322		
Turn/Disregard Pain	3		
Turn/From One Way Street	53		
Turn/Stop Signals	53		
Turning at Intersections	2,094		
Turning Into Priv Dr/Alley/Bldg	19		
Two Lights Required	408		
Unauthorized Signs and Signals	3		
Unnecessary Horn	30		
Use Fictitious Plates	99		
Use of Headphones	25		
Use Tag to Another Vehicle	495		
U-Turns	592		
Valid Ops/Exp Ops	16		
Vehicle Stop/Grade Crossing	1		
Windshield Required	7		
Windshield Wiper Required	2		
Wrong Side-Divided Road	81		
Wrongful Entrustment	102		
Yield Sign	37		

**STATE OF OHIO TRAFFIC CHARGES FILED 2012****36**

ACDA	1,391	Failure to Display License	221
Apply Registration	2,027	Failure to Display-Two Plates	14
Bicycle Bell Required	3	Failure to Register	19
Bicycle Lamps/Refl Req at Night	37	Failure to Reinstate a License	1,196
Bicycle to Ride on Right Side	4	Failure to Signal	969
Certain Acts Prohibited	13	Failure to Stop-Accident	68
Certificate of Title Violation	2	False Info to Issuing Officer	56
Child Restraint	739	False Statements/Lic	1
Consumption in MV-Traffic	4	Flashing Lights Prohibited	3
Counterfeit Plates	8	Flashing Traffic Signal	3
Dealer Tag Display	5	Focus and Aim of Headlights	11
Decal Requirements	1	Follow Safety Vehicle	1
Deface Vin Number	1	Following Too Closely	288
Display of Warning Device-Day	1	FTY From Private Drive	119
Display Regs-Comm	2	FTY Pub Safety Vehicle	62
Drag Racing	6	FTY to Ped in Xwlk/Sidewlk	11
Drive Across Grade Crossing	4	FTY-Funeral Procession	2
Drive on Curb/Walk	7	Handicapped Parking	96
Drive Thru Safety Zone	3	Hazardous/No Pass Zone	68
Drive-Closed Highway	65	Historical Tags Violation	1
Drivers License Restrictions	14	Hit Skip-Pers/Property	13
Driving Action Appr Emg Vehicle	188	Hit Skip-Pub Street	109
Driving Left of Center	103	Horn/Siren/Theft Alarm Signal	1
Driving on Right Side of Roadway	190	Illegal Dealer Tag	1
Driving Outside License Restr	80	Improper Bumper	7
Driving u/FRA Susp/Cancel	2,741	Improper Passing	42
Driving u/OVI Suspension	333	Inadequate Brakes	9
Driving w/Repeat Traff Off Susp	280	Install/Sale Safety belt	1
Driving Under Suspension	4,287	Inter w/Non-Wrk Traf Cntrl Dev	32
Driving Unsafe Vehicle	121	Interfere w/Officer	2
Driving w/o A Valid License	134	Lane Control Signals	1
Driving w/o A Valid License-Exp	69	Lights Req on Prkd/Stopped Veh	1
Driving Within Lanes	701	Lights Req on Slow Move Veh	1
Driving u/Susp-FTP Child Support	42	Marked Lanes	1,704
Duties/Non Working Signal	41	Max Number of Headlights	2
Emrg Veh-FT Slow Down	5	Muffler,Excessive Gas or Smoke	152
Equip-Turn Signals	4	No Motorcycle Endorsement	43
Erect Stop Sign Priv	6	No Operators License	4,895
Failure to Stop-School Bus	14	No Ops Lic Exp < 6 Months	167
Failure to Comply-Traffic	26	Noncommercial MV Use	12
Failure to Control	1,066	Non-Transparent Mat on Wndw	1
Failure to Display Headlights	382	Obscured Lights	3

**STATE OF OHIO TRAFFIC CHARGES FILED 2012****37**

Obstructed View-Driver	4	Proof of FRA	8
Obstructing Intersection/RR Xing	7	Rear View Mirror,Clear View	15
One Way-Highway/Rotary	53	Reckless Operation	290
Open Container-Traffic	39	Red Light/Flag Req on Ext Load	4
Operate MV w/o Title	1	Red Reflectors Req on MV	10
Operate w/Foreign Tag	6	Req: Distr of Headlight Beams	191
Operate w/Tag From Prev Owner	22	Resisting Traffic Enf Official	1
Other Lghts-Intensity and Direction	1	Riding Bicycle/Motorcycle Restr	48
Park on Rdway/Freeway/Xpresswy	9	Riding on Outside Prohibited	1
Park Within One Foot	3	Right of Way Intersections	368
Park-Double	1	ROMV-Off Street	39
Park-Driveway	3	Rules for Passing on the Right	29
Park-Fire Hydrant	9	Safety Glass	5
Park-Fire Station	1	Safety Lghting on Com Veh Req	4
Park-Gvt Regulations	72	Seatbelt-Allow Passenger	130
Parking Near Curb	12	Seatbelt-Operator	9,091
Parking On Highway	30	Seatbelt-Passenger	491
Parking on Sidewalk	16	Seatbelt-Taxi Cab	1
Parking Wrong Direction	6	Side Cowl/Fender/Back-Up Lght	11
Park-Intersection	7	Signal Terms/Lights	301
Park-Obstruct Traffic	12	Slow Moving Vehicle on R Side	7
Park-Private Rules	34	Slow Speed	75
Park-Rail Crossing	1	Special Vehicles	1
Park-Safety Zone	37	Speed	18,955
Park-Traffic Control Device	18	Speed/Private Roads	12
Passing Left of Center	64	Speed/School Zone > 20 MPH	80
Passing on the Rght/Cars Opp Dir	2	Starting and Backing Vehicles	112
Ped Sudden Crossing w/o Safety	8	Stop Lights Required	121
Pedestrian on Bridge Prohibited	1	Stop Sign	655
Pedestrian on Freeway	12	Stop-Sidewalk Area	6
Pedestrian on Roadway	4	Suspension Drug Offense	10
Pedestrian Outside Crosswalk	29	Tag Violations	2,012
Pedestrian Solicit Ride Prohibited	55	Tail/License Plate Light Req	566
Pedestrian to Yield Right of Way	2	Tamper w/Veh ID	1
Pedestrian Under Influence Proh	14	Tampering w/Traffic Cntrl Dev	1
Pedestrian Use of Shoulder Req	4	Temp Permit Violation	35
Pedestrian Use on Sidewalk Req	18	Temp Permit w/o License Driver	105
Permit Riding in Cargo Area Proh	1	Temp Permit/MC Violation	3
Permit Oper By Unlicensed Driver	28	Temp Plate-Registrar	5
Proh Against Pass Left of Center	29	Tinted Window	268
Prohibited Number of Headlights	245	Title and Reg Transfer	31
Prohibited U Turn	178	Traffic Control Device	1,624



Traffic Control Device-Ped	3		
Turn on Red	335		
Turning at Intersection	207		
Two Lights Required	239		
Unattended Motor Vehicle	7		
Unauthorized Signs and Signals	3		
Use Fictitious Plates	220		
Use of Headphones	16		
Use Tag To Another Vehicle	340		
Windshield Required	52		
Wrong Side-Divided Road	130		
Wrongful Entrustment	99		
Yield Sign	31		

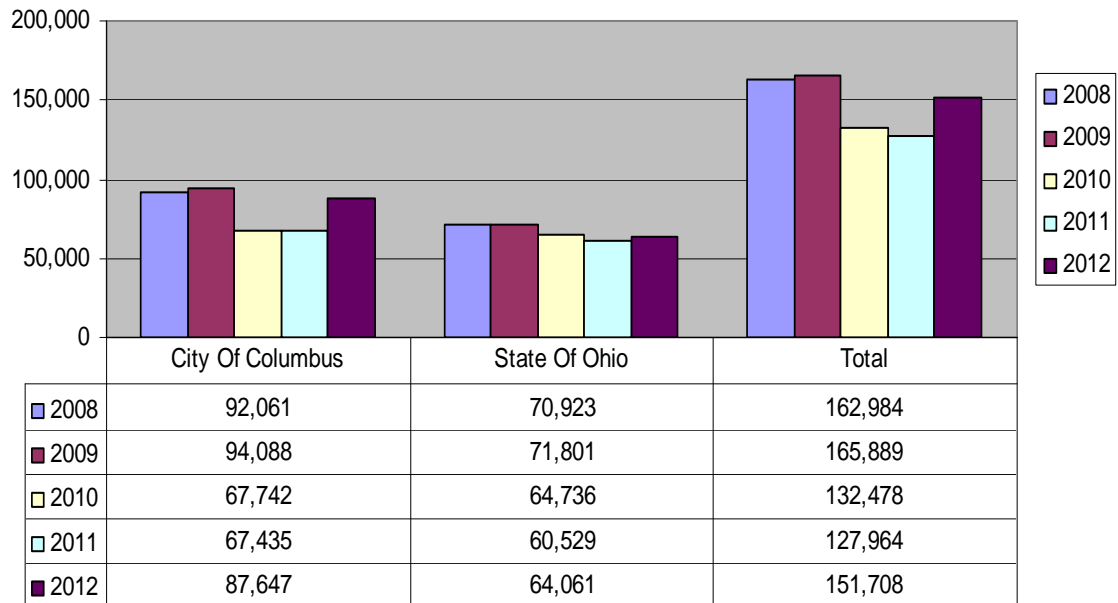
MAYOR'S COURT TRANSFERS 2012

AGENCY	TOTAL
BEXLEY	47
BRICE	58
CANAL WINCHESTER	23
DUBLIN	114
GAHANNA	183
GRANDVIEW HEIGHTS	43
GROVE CITY	365
GROVEPORT	15
HARRISBURG	3
HILLIARD	188
MARBLE CLIFF	23
MINERVA PARK	37
NEW ALBANY	51
OBETZ	8
REYNOLDSBURG	173
UPPER ARLINGTON	41
VALLEYVIEW	8
WESTERVILLE	108
WHITEHALL	126
WORTHINGTON	79

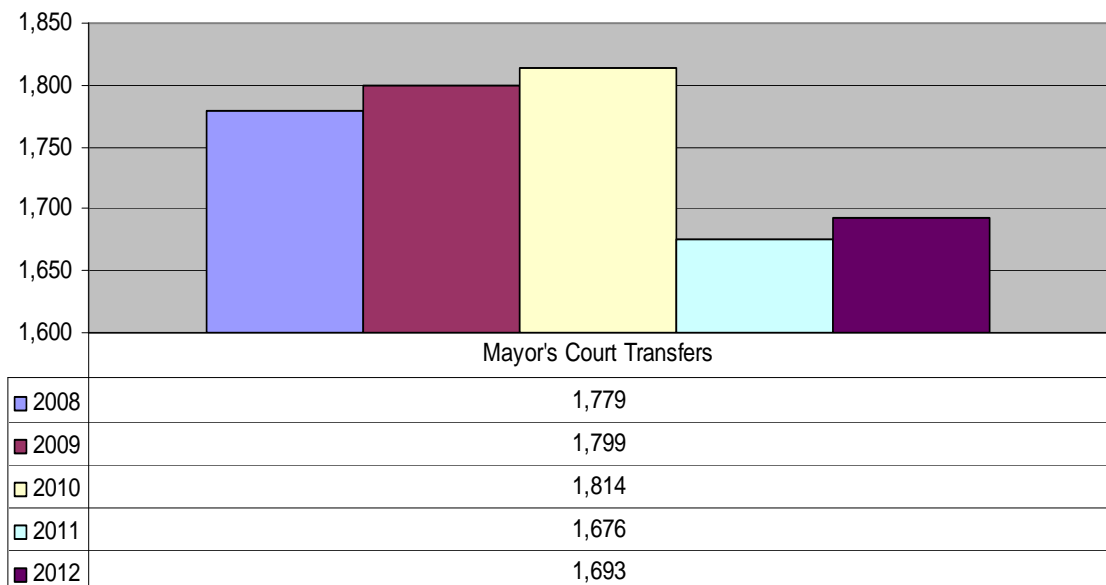
TOTAL CASES FILED:

1,693

Traffic Charges Filed



Mayor's Court Transfers



The Accounting/Finance Division oversees the collection of and accounting for all fines, court costs, fees, bail, garnishments, and judgments issued by the Court. The Division oversees the disbursement of collected funds to the appropriate parties, and releases funds in satisfactions, judgments, attachments, garnishments, and executions. The Accounting Division also has three internal payment programs in compliance with the Ohio Revised Code and Local Court Rules. The programs are as follows:

Time Payment Program

This program under authorization by the sentencing Judge allows a defendant to make monthly payments on court fines and costs up to twelve months or until balance is paid in full.

Rent Escrow Program

This program allows tenants with complaints regarding their residential housing conditions to deposit rent due into an escrow account until the matter has been resolved. Cases filed in 2012: 227

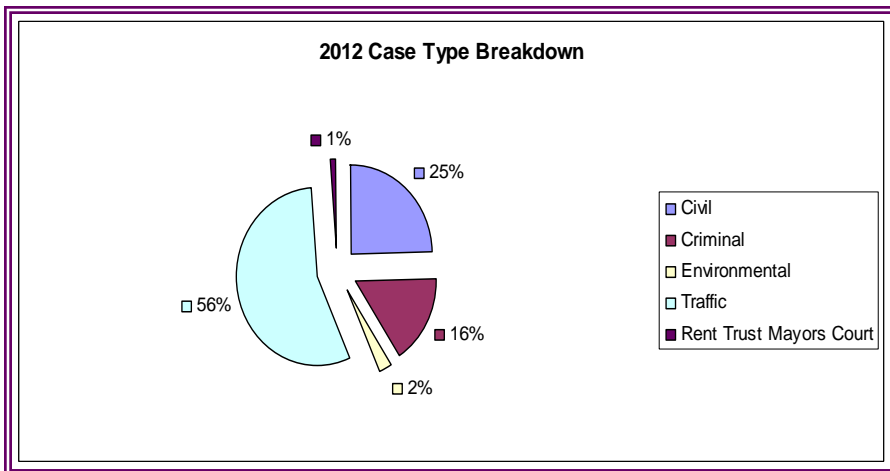
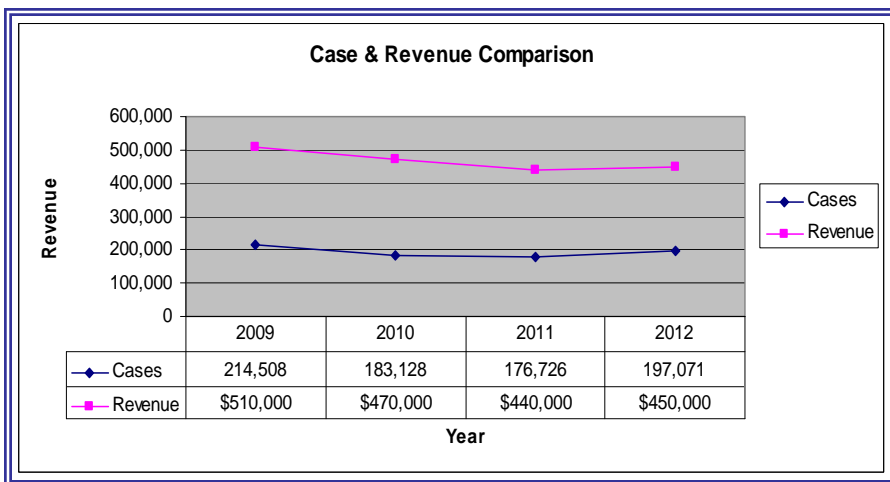
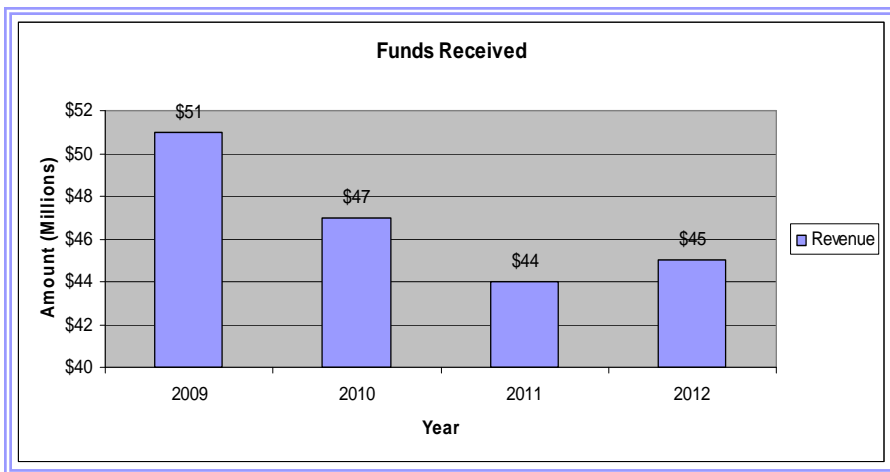
Trusteeship Program

This program allows a debtor to deposit a portion of the personal earnings with the Clerk of Courts to avoid legal proceedings by creditors. The funds collected are disbursed to creditors equally until all debt is paid in full. Cases filed in 2012: 37

The Accounting/Finance Division is responsible for preparing a monthly general accounting for all funds received and disbursed by the Clerk's Office. These records are audited annually by a licensed certified public accounting firm and approved by the State Auditor's Office. Accomplishments for Accounting/Finance in 2012 are as follows:

- Achieved training goal for backups - (3) three deep backups on our key positions; Rent Escrow, Trusteeship, Epay, Cash Office, and Government Disbursements
- Set up 3092 Time Payments in 2012
- Maintained minimum over/short issues with Cashiers
- Zero infractions on the 2012 Clark Schaefer Hackett Audit
- Updated all three (3) safes by replacing the locking systems
- Installed a lockbox on 2nd Floor for the 2nd Shift Cashiers
- Created a new procedure to process W9 Forms and assigned a Deputy Clerk to prepare W9 Forms
- Installed new intercoms on the 1st Floor
- Cleared surplus items from Accounting/Finance areas
- Relocated Bail Refund area
- Updated the Record Keeping System in the Cash Office

Funds Received



**2012 Franklin County Municipal Court
Financial Statements**

Financial Statements
Balance Sheet
For the Year Ending December 31, 2012

Assets

Cash Civil	\$980,193.91
Cash Criminal/Traffic/Bail Fund	\$1,566,404.74
Cash Rent Escrow Fund	\$136,333.18
Cash Trusteeship Fund	\$4,018.84

Total Assets

\$2,686,950.67

Liabilities

Due to Payee Civil Fund	\$980,193.91
Due to Payee Criminal/Traffic/Bail Fund	\$1,566,404.74
Due to Payee Rest Escrow Fund	\$136,333.18
Due to Payee Trusteeship Fund	\$4,018.84

Total Liabilities

\$2,686,950.67

Statement of Receipts & Disbursements
For the Year Ending December 31, 2012

Receipts

Receipts Civil Fund	\$23,057,509.85
Receipts Criminal/Traffic/Bail Fund	\$21,680,955.71
Receipts Rent Escrow Fund	\$303,017.48
Receipts Trusteeship Fund	\$203,155.63

Total Receipts

\$45,244,638.67

Disbursements

Disbursements Civil Fund	\$23,447,575.85
Disbursements Criminal/Traffic/Bail Fund	\$21,553,229.39
Disbursements Rent Escrow Fund	\$276,672.86
Disbursements Trusteeship Fund	\$202,991.18

Total Disbursements

\$45,480,469.28



**Statement of Civil Fund Receipts
For the Year Ending December 31, 2012**

City of Columbus

Administrative 1% Legal Aid Fees	\$11,054.39
Civil Court Cost	\$5,321,785.62
Civil Environmental Fines	\$8,390.00
Civil Security Facilities Fees	\$321,129.00
Civil Specialty Docket Programs	\$45,585.00
Copier Debit Cards	\$4,326.89
Municipal Clerk Computer Fees	\$458,630.00
Municipal Court Computer Fees	\$137,589.00
Return Check Fees	\$525.00
Small Claims Dispute Resolution Sub-Fund	\$825.00

Total City of Columbus	\$6,309,839.90
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State of Ohio

State Legal Aid Fees	\$1,094,359.96
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Daily Reporter

Publication Fees	\$412,580.00
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Other Entities

Civil Bond Deposits	\$73,188.26
Civil Deposits	\$6,292.65
Civil Judgement Deposits	\$15,068,180.75
Civil Jury Deposits	\$32,500.00
Civil Overpayment Deposits	\$45,651.61
Civil Sheriff Deposits	\$1,820.00
Civil Towing Deposits	\$3,200.00
Civil Witness Deposits	\$2,824.72
Environmental Appraisal	\$5,040.00
Environmental Injunctive	\$0.00
Environmental Mortgage	\$0.00
Environmental Sheriff	\$2,032.00

Total Other Entities	\$15,240,729.99
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Total Civil Fund Receipts	\$23,057,509.85
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**Statement of Criminal/Traffic Fund Receipts
For the Year Ending December 31, 2012**

City of Columbus

Appearance Bond Costs	\$109,383.55
City Jury Fees	\$3,099.00
Collection Account 14450	\$228,754.70
Columbus City Code Fines	\$2,954,874.03
Columbus Health Department Fines	\$148.00
Court Costs	\$4,682,593.04
CR/TR Clerk Computerization Fund	\$1,019,469.75
CR/TR Collection Fee	\$226,790.59
CR/TR Court Computerization Fund	\$305,798.50
CR/TR Environmental Fines	\$28,530.05
CR/TR Probation Services	\$592,291.56
CR/TR Security Facilities Fee	\$709,892.20
CR/TR Specialty Docket Program	\$99,942.64
Criminal Diversion Fee	\$200.00
DUI Education Fund	\$27,194.75
Home Incarceration Equipment Cost	\$9,660.00
Home Incarceration Program	\$7,885.00
Immobilizing/Disabling Devices Fine	\$135,966.53
Indigent Driver's Alcohol Treatment Fund DUI	\$214,621.73
Local Expungements City Share	\$6,500.00
Local Witness Fees	\$32,704.57
Ohio Highway Patrol Fines 14050	\$395,765.40
Prosecutor's Check Resolution Program	\$37,723.50
Returned Check Fees	\$2,775.00

Total City of Columbus	\$11,832,564.09
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State of Ohio

Bail Surcharge-Indigent Defense Support	\$211,129.00
Child Restraint Law State Share	\$10,488.00
Drug Law Enforcement Fund	\$298,312.30
Indigent Defense Support Fund	\$2,671,270.07
Indigent Driver's Alcohol Treatment Fund	\$289.50
Justice Program Services Fund	\$8,751.32
Local Expungements State Share	\$9,750.00
Ohio Highway Patrol Fines State Share	\$452,050.07
Public Defender-Indigent Defense Support Fund	\$22,464.20
State Expungements State Share	\$24,510.00
State Highway Safety Fund	\$15.00
State Liquor Fines State Share	\$42,338.25
State Seatbelt Fines	\$150,788.00
Trauma and EMT Fund	\$71,972.68
Victims of Crime	\$903,862.06



Statement of Criminal Traffic Fund Receipts Continued
For the Year Ending December 31, 2012

State of Ohio-BMV

BMV License Suspension/Reinstatement Fee	\$260.00
BMV Warrant Block Reinstatement Fee	\$602.00

State of Ohio-DUI

Ohio Highway Patrol DUI Education Fund	\$27,037.00
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State of Ohio-ODNR

State Watercraft Fund	\$105.00
State Wildlife Fund	\$3,893.00

Total State of Ohio **\$4,909,887.45**

Franklin County

	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Bureau of Motor Vehicles	\$0.00	\$0.00	\$6,405.65	\$6,405.65
Capital Area Humane Society	\$0.00	\$0.00	\$391.00	\$391.00
Columbus Development Center	\$0.00	\$221.00	\$0.00	\$221.00
Columbus State University	\$0.00	\$0.00	\$75.00	\$75.00
County Road & Bridge Fund	\$0.00	\$0.00	\$281,263.00	\$281,263.00
Department of Animal Control	\$0.00	\$0.00	\$78,140.00	\$78,140.00
Franklin County Development Center	\$0.00	\$0.00	\$6,316.80	\$6,316.80
Municipal Police	\$495,174.62	\$79,466.09	\$176,596.30	\$751,237.01
Ohio Department of Natural Resources	\$0.00	\$0.00	\$0.00	\$0.00
Ohio Department of Public Safety	\$0.00	\$3,950.00	\$25.00	\$3,975.00
Ohio Department of Taxation	\$0.00	\$0.00	\$12,542.00	\$12,542.00
Ohio Ethics Commission	\$0.00	\$0.00	\$245.00	\$245.00
Ohio Highway Patrol	\$100,131.15	\$127.00	\$197.40	\$100,455.55
Ohio State Agencies	\$0.00	\$0.00	\$200.00	\$200.00
Ohio State University	\$17,452.00	\$4,405.00	\$3,903.00	\$25,760.00
Otterbein College	\$0.00	\$0.00	\$150.00	\$150.00
Port Columbus Airport	\$46,605.00	\$5,887.00	\$954.00	\$53,446.00
	\$659,362.77	\$94,056.09	\$567,404.15	
Indigent Application Fee				\$94,970.04
State Expungements-County Share				\$16,340.00
State Jury Fees				\$3,933.93
State Liquor Fines-County Share				\$42,338.25
State Witness Fees				\$24,515.41



Statement Of Criminal/Traffic Fund Receipts Continued
For the Year Ending December 31, 2012

Townships County Share	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Blendon	\$31,407.30	\$6,771.00	\$527.00	\$38,705.30
Clinton	\$15,739.43	\$10,287.50	\$626.00	\$26,652.93
Franklin	\$15,466.50	\$5,905.75	\$1,094.50	\$22,466.75
Madison	\$21,085.68	\$5,430.50	\$1,154.75	\$27,670.93
Mifflin	\$6,905.97	\$4,014.98	\$282.50	\$11,203.45
Perry	\$49,041.50	\$18,145.00	\$75.00	\$67,261.50
Sharon	\$19,954.50	\$4,531.50	\$125.00	\$24,611.00
	\$159,600.88	\$55,086.23	\$3,884.75	
Total Township County Share				\$218,571.86
Franklin County Sheriff	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Sheriff Blendon	\$14,958.00	\$1,825.00	\$2,968.50	\$19,751.50
Sheriff Brown	\$3,979.00	\$575.00	\$0.00	\$4,554.00
Sheriff Clinton	\$5,346.00	\$0.00	\$4,044.00	\$9,390.00
Sheriff Franklin	\$16,404.50	\$0.00	\$13,714.00	\$30,118.50
Sheriff Hamilton	\$0.00	\$14,900.49	\$0.00	\$14,900.49
Sheriff Jackson	\$23,442.00	\$4,796.00	\$50.00	\$28,288.00
Sheriff Jefferson	\$8,605.59	\$0.00	\$0.00	\$8,605.59
Sheriff Madison	\$7,651.00	\$0.00	\$3,238.00	\$10,889.00
Sheriff Mifflin	\$12,613.00	\$1,340.00	\$3,588.50	\$17,541.50
Sheriff Non-Township	\$90,054.27	\$31,585.50	\$12,283.74	\$133,923.51
Sheriff Norwich	\$3,617.00	\$262.50	\$0.00	\$3,879.50
Sheriff Perry	\$215.00	\$0.00	\$200.00	\$415.00
Sheriff Plain	\$3,387.00	\$615.00	\$0.00	\$4,002.00
Sheriff Pleasant	\$13,814.00	\$889.00	\$0.00	\$14,703.00
Sheriff Prairie	\$27,725.49	\$17,210.63	\$275.01	\$45,211.13
Sheriff Sharon	\$385.00	\$0.00	\$587.00	\$972.00
Sheriff Truro	\$15,645.00	\$19,436.00	\$150.00	\$35,231.00
Sheriff Washington	\$1,238.00	\$112.50	\$0.00	\$1,350.50
	\$249,079.85	\$93,547.62	\$41,098.75	
Total Franklin County Sheriff				\$383,726.22
Total Franklin County Receipts				\$2,105,218.72



Statement Of Criminal/Traffic Fund Receipts Continued
For the Year Ending December 31, 2012

<u>Municipalities</u>	DUI Education	Fines	Mayors Court	
Bexley	\$485.00	\$3,342.95	\$0.00	\$3,827.95
Brice	\$0.00	\$2,025.50	\$0.00	\$2,025.50
Canal Winchester	\$375.00	\$537.00	\$0.00	\$912.00
Dublin	\$1,100.00	\$17,726.00	\$4,859.00	\$23,685.00
Gahanna	\$1,125.00	\$18,387.89	\$4,680.00	\$24,192.89
Grandview Heights	\$500.00	\$6,994.10	\$0.00	\$7,494.10
Grove City	\$856.00	\$13,576.00	\$503.00	\$14,935.00
Groveport	\$225.00	\$1,277.00	\$0.00	\$1,502.00
Harrisburg	\$0.00	\$700.00	\$0.00	\$700.00
Hilliard	\$833.00	\$18,278.00	\$4,544.00	\$23,655.00
Minerva Park	\$181.00	\$2,599.00	\$0.00	\$2,780.00
New Albany	\$436.00	\$8,098.00	\$3,303.13	\$11,837.13
Obetz	\$325.00	\$337.00	\$30.00	\$692.00
Reynoldsburg	\$2,722.00	\$13,978.12	\$1,571.00	\$18,271.12
Upper Arlington	\$350.00	\$36,229.00	\$1,838.00	\$38,417.00
Urbancrest	\$0.00	\$25.00	\$0.00	\$25.00
Valleyview	\$125.00	\$505.00	\$67.00	\$697.00
Westerville	\$1,353.00	\$31,117.00	\$2,716.00	\$35,186.00
Whitehall	\$875.00	\$4,819.93	\$1,014.00	\$6,708.93
Worthington	\$1,534.00	\$7,144.00	\$2,755.40	\$11,433.40
	\$13,400.00	\$187,696.49	\$27,880.53	

Total Municipalities **\$228,977.02**

<u>Townships</u>	DUI Education	Fines	
Blendon	\$1,462.00	\$38,705.31	\$40,167.31
Clinton	\$125.00	\$26,652.93	\$26,777.93
Franklin	\$425.00	\$22,466.75	\$22,891.75
Hamilton	\$0.00	\$14,900.51	\$14,900.51
Madison	\$1,259.00	\$27,670.93	\$28,929.93
Mifflin	\$488.65	\$11,203.43	\$11,692.08
Norwich	\$0.00	\$3,879.50	\$3,879.50
Perry	\$1,875.00	\$67,261.50	\$69,136.50
Prairie	\$0.00	\$45,211.13	\$45,211.13
Sharon	\$300.00	\$24,611.00	\$24,911.00
Washington	\$0.00	\$1,350.50	\$1,350.50
	\$5,934.65	\$283,913.49	

Total Townships **\$289,848.14**



Statement Of Criminal/Traffic Fund Receipts Continued
For the Year Ending December 31, 2012

Other Entities

Central Ohio Crime Stoppers

CR/TR Crime Stoppers Fee	\$9,221.49
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Columbus Airport Authority

Port Columbus PD DUI Education Fund	\$375.00
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Columbus & Franklin County Metro Parks

Metro Parks Police Fines	\$1,235.00
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Columbus Development Center

Col Develop Center DUI Education Fund	\$0.00
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Franklin County Sheriff

Sheriff DUI Education Fund	\$6,844.26
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DUI Offender Housing Fund	\$170,982.78
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Ohio Department of Public Safety

ODPS Drug Law Enforcement Fund	\$1,032.00
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The Ohio State Board of Pharmacy

State Drug/Pharmacy Fund	\$84,292.63
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The Ohio State University

Ohio State University DUI Education Fund	\$950.00
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Overpayments

Criminal/Traffic Overpayment Deposits	\$93,468.53
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Criminal/Traffic Applied Overpayment Deposits	(\$330.00)
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Time Payments

Time Payment Receipts	\$775,233.74
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Applied Time Payments	(\$776,368.92)
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Total Other Entities	\$366,936.51
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**Statement of Bail Fund Receipts
For the Year Ending December 31, 2012**

Appearance Bonds

Appearance Bond Receipts	\$978,251.58
Applied Appearance Bonds	(\$188,332.84)

\$789,918.74

Bond Costs

Bond Cost Receipts	\$108,694.62
Applied Bond Costs	(\$109,211.05)

(\$516.43)

Bond Surcharge

Bond Surcharge Receipts	\$347,000.00
Applied Bond Surcharge	(\$211,628.00)

\$135,372.00

Cash Bonds

Cash Bond Receipts	\$857,095.12
Applied Cash Bonds	(\$65,728.65)

\$791,366.47

Moving Violations

Moving Violation Receipts	\$57,250.00
Applied Moving Violations	(\$44,161.00)

\$13,089.00

Non-Moving Violations

Non-Moving Violation Receipts	\$1,570.00
Applied Non-Moving Violations	(\$880.00)

\$690.00

Public Defender

Public Defender Receipts	\$297,040.00
Applied Public Defender	(\$170,683.00)

\$126,357.00

Victims-Of-Crime

Victims-Of-Crime Receipts	\$169,304.00
Applied Victims-Of-Crime	(\$78,057.00)

\$91,247.00

Total Bail Fund Receipts	\$1,947,523.78
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Total Receipts Crim/Traf/Bail	\$21,680,955.71
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**Statement of Rent Escrow Fund Receipts
For the Year Ending December 31, 2012**

Court Costs	\$3,320.16
Deposits	\$299,697.32
Overpayment Deposits	\$0.00
Total	\$303,017.48

**Statement of Trusteeship Fund Receipts
For the Year Ending December 31, 2012**

Court Costs	\$2,298.00
Deposits	\$200,377.93
Applied Deposits	(\$198,383.97)
Disbursement	\$198,483.97
Overpayment Deposits	\$379.70
Applied Overpayment Deposits	\$0.00
Total	\$203,155.63



Statement of Disbursements Treasurer City Of Columbus
For the Year Ending December 31, 2012

Civil Fund

Administrative 1% Legal Aid Fees	\$11,239.77
Civil Court Costs	\$5,395,056.62
Civil Environmental Fines	\$8,390.00
Civil Security Facilities Fees	\$326,323.00
Civil Specialty Docket Programs	\$46,327.00
Copier Debit Cards	\$4,429.99
Municipal Clerk Computer Fees	\$466,060.00
Municipal Court Computer Fees	\$139,818.00
Return Check Fees	\$575.00
Small Claims Dispute Resolution Sub-Fund	\$840.00

Total Civil Fund

\$6,399,059.38

Criminal/Traffic Fund

Appearance Bond Costs	\$110,782.43
City Jury Fees	\$3,099.00
Collection Account 14450	\$229,508.70
Columbus City Code Fines	\$2,964,036.79
Columbus Health Department	\$148.00
Court Costs	\$4,712,631.45
CR/TR Clerk Computerization Fund	\$1,025,768.75
CR/TR Collection Fee	\$226,871.59
CR/TR Court Computerization Fund	\$307,678.00
CR/TR Environmental Fines	\$27,271.05
CR/TR Probation Services	\$594,577.31
CR/TR Security Facilities Fee	\$714,200.70
CR/TR Specialty Docket Program	\$100,509.64
Criminal Diversion Fee	\$200.00
DUI Education Fund	\$27,169.73
Home Incarceration Equipment Cost	\$9,470.00
Home Incarceration Program	\$7,925.00
Immobilizing/Disabling Devices Fine	\$136,030.43
Indigent Driver's Alcohol Treatment Fund	\$52.50
Indigent Driver's Alcohol Treatment Fund DUI	\$215,596.48
Local Expungements City Share	\$6,720.00
Local Witness Fees	\$32,725.11
Ohio Highway Patrol Fines 14050	\$399,178.40
Prosecutor's Check Resolution Program	\$37,728.00
Returned Check Fees	\$2,850.00

Total Criminal Traffic Fund

\$11,892,729.06

Rent Escrow Fund

Court Costs	\$3,250.48
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Trusteeship Fund

Court Costs	\$2,214.00
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Disbursements Treasurer City Of Columbus

\$18,297,252.92



**Statement Of Disbursements Treasurer State Of Ohio
For the Year Ending December 31, 2012**

Civil Fund

State Legal Aid Fees	\$1,112,712.58
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Criminal Traffic Fund

Bail Surcharge-Indigent Defense Support	\$212,579.00
Child Restraint Law State Share	\$10,888.00
Drug Law Enforcement Fund	\$299,869.90
Indigent Defense Support Fund	\$2,685,075.14
Indigent Driver's Alcohol Treatment Fund	\$238.50
Justice Program Services Fund	\$8,796.60
Local Expungements State Share	\$10,080.00
Ohio Highway Patrol Fines State Share	\$456,011.19
Public Defender-Indigent Defense Support Fund	\$22,877.90
State Expungements State Share	\$24,690.00
State Highway Safety Fund	\$15.00
State Liquor Fines State Share	\$42,686.25
State Seatbelt Fines	\$155,011.00
Trauma and EMT Fund	\$69,662.81
Victims of Crime	\$908,843.41

Total Criminal Traffic Fund	\$4,907,324.70
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Total Treasurer State Of Ohio	\$6,020,037.28
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**Statement Of Disbursements Franklin County Treasurer
For the Year Ending December 31, 2012**

CriminalTraffic Fund

Agency	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Bureau of Motor Vehicles	\$0.00	\$0.00	\$6,467.65	\$6,467.65
Captial Area Humane Society	\$0.00	\$0.00	\$391.00	\$391.00
Columbus Development Center	\$0.00	\$221.00	\$0.00	\$221.00
Columbus State University	\$0.00	\$0.00	\$75.00	\$75.00
County Road & Bridge Fund	\$0.00	\$0.00	\$279,253.00	\$279,253.00
Department of Animal Control	\$0.00	\$0.00	\$78,557.00	\$78,557.00
Franklin County Development Center	\$0.00	\$0.00	\$6,424.80	\$6,424.80
Municipal Police	\$480,792.65	\$79,989.59	\$175,644.23	\$736,426.47
Ohio Department of Natural Resouces	\$0.00	\$0.00	\$40.00	\$40.00
Ohio Department of Public Safety	\$0.00	\$4,000.00	\$25.00	\$4,025.00
Ohio Department of Taxation	\$0.00	\$0.00	\$12,242.00	\$12,242.00
Ohio Ethics Commission	\$0.00	\$0.00	\$245.00	\$245.00
Ohio Highway Patrol	\$100,972.60	\$165.80	\$197.40	\$101,335.80
Ohio State Agencies	\$0.00	\$0.00	\$200.00	\$200.00
Ohio State University	\$17,902.00	\$4,380.00	\$4,011.00	\$26,293.00
Otterbein College	\$0.00	\$0.00	\$150.00	\$150.00
Port Columbus Airport	\$47,420.00	\$5,887.00	\$2,008.00	\$55,315.00
	\$647,087.25	\$94,643.39	\$565,931.08	

Indigent Application Fee	\$95,890.93
State Expungements-County Share	\$16,460.00
State Jury Fees	\$3,817.00
State Liquor Fines-County Share	\$42,686.25
State Witness Fees	\$24,742.74



**Statement Of Disbursements Franklin County Treasurer Continued
For the Year Ending December 31, 2012**

Townships County Share	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Blendon	\$31,409.80	\$7,001.50	\$514.50	\$38,925.80
Clinton	\$15,804.03	\$10,283.00	\$626.00	\$26,713.03
Franklin	\$15,417.00	\$5,905.75	\$1,179.50	\$22,502.25
Madison	\$20,877.68	\$5,603.50	\$1,092.25	\$27,573.43
Mifflin	\$6,940.97	\$4,049.90	\$282.50	\$11,273.37
Perry	\$49,191.00	\$18,557.50	\$75.00	\$67,823.50
Sharon	\$19,974.50	\$4,544.00	\$125.00	\$24,643.50
	\$159,614.98	\$55,945.15	\$3,894.75	
Total Township County Share				\$219,454.88
Franklin County Sheriff	State Traffic 4511 & 4513	Other State Traffic Violations	Other State Violations	
Sheriff Blendon	\$15,091.00	\$1,825.00	\$3,017.50	\$19,933.50
Sheriff Brown	\$3,834.00	\$575.00	\$0.00	\$4,409.00
Sheriff Clinton	\$5,331.00	\$0.00	\$4,251.00	\$9,582.00
Sheriff Franklin	\$16,064.50	\$0.00	\$14,014.00	\$30,078.50
Sheriff Hamilton	\$0.00	\$14,670.99	\$0.00	\$14,670.99
Sheriff Jackson	\$23,737.00	\$4,471.00	\$50.00	\$28,258.00
Sheriff Jefferson	\$8,940.59	\$0.00	\$0.00	\$8,940.59
Sheriff Madison	\$7,606.00	\$0.00	\$3,238.00	\$10,844.00
Sheriff Mifflin	\$12,743.00	\$1,340.00	\$3,588.50	\$17,671.50
Sheriff Non-Township	\$89,381.27	\$32,351.50	\$12,834.74	\$134,567.51
Sheriff Norwich	\$3,632.00	\$262.50	\$0.00	\$3,894.50
Sheriff Perry	\$215.00	\$0.00	\$200.00	\$415.00
Sheriff Plain	\$3,419.00	\$615.00	\$0.00	\$4,034.00
Sheriff Pleasant	\$13,869.00	\$889.00	\$0.00	\$14,758.00
Sheriff Prairie	\$27,188.60	\$17,339.75	\$275.01	\$44,803.36
Sheriff Sharon	\$495.00	\$0.00	\$587.00	\$1,082.00
Sheriff Truro	\$15,485.00	\$19,977.00	\$150.00	\$35,612.00
Sheriff Washington	\$1,223.50	\$187.50	\$0.00	\$1,411.00
	\$248,255.46	\$94,504.24	\$42,205.75	
Total Franklin County Sheriff				\$384,965.45
Total Franklin County Treasurer				\$2,095,678.97

**Statement Of Disbursements Municipalities
For the Year Ending December 31, 2012**

Criminal Traffic Fund	DUI Education	Fines	Mayors Court	
Bexley	\$478.00	\$3,417.95	\$0.00	\$3,895.95
Brice	\$0.00	\$2,003.00	\$0.00	\$2,003.00
Canal Winchester	\$375.00	\$517.00	\$0.00	\$892.00
Dublin	\$1,125.00	\$18,051.00	\$4,989.00	\$24,165.00
Gahanna	\$1,112.00	\$17,809.89	\$4,869.00	\$23,790.89
Grandview Heights	\$500.00	\$7,437.10	\$0.00	\$7,937.10
Grove City	\$859.00	\$12,953.00	\$508.00	\$14,320.00
Groveport	\$275.00	\$1,777.00	\$0.00	\$2,052.00
Harrisburg	\$0.00	\$700.00	\$0.00	\$700.00
Hilliard	\$831.00	\$18,435.00	\$4,596.00	\$23,862.00
Minerva Park	\$181.00	\$2,599.00	\$0.00	\$2,780.00
New Albany	\$461.00	\$8,123.00	\$3,372.13	\$11,956.13
Obetz	\$325.00	\$368.00	\$30.00	\$723.00
Reynoldsburg	\$2,723.00	\$14,733.12	\$1,662.00	\$19,118.12
Upper Arlington	\$350.00	\$35,947.00	\$1,938.00	\$38,235.00
Urban Crest	\$0.00	\$25.00	\$0.00	\$25.00
Valleyview	\$125.00	\$505.00	\$67.00	\$697.00
Westerville	\$1,353.00	\$32,854.00	\$2,767.00	\$36,974.00
Whitehall	\$851.00	\$5,294.93	\$1,104.00	\$7,249.93
Worthington	\$1,534.00	\$7,248.00	\$2,755.40	\$11,537.40
	\$13,458.00	\$190,797.99	\$28,657.53	
Total Municipalities				\$232,913.52

**Statement Of Disbursements Townships
For the Year Ending December 31, 2012**

<u>Criminal Traffic Fund</u>	DUI Education	Fines	
Blendon	\$1,506.10	\$38,925.81	\$40,431.91
Clinton	\$100.00	\$25,535.47	\$25,635.47
Franklin	\$425.00	\$22,502.25	\$22,927.25
Hamilton	\$0.00	\$14,671.01	\$14,671.01
Madison	\$1,275.00	\$27,573.43	\$28,848.43
Mifflin	\$487.00	\$10,426.93	\$10,913.93
Norwich	\$0.00	\$3,894.50	\$3,894.50
Perry	\$1,900.00	\$67,823.50	\$69,723.50
Prairie	\$0.00	\$44,803.37	\$44,803.37
Sharon	\$275.00	\$22,692.00	\$22,967.00
Washington	\$0.00	\$1,411.00	\$1,411.00
	\$5,968.10	\$280,259.27	
Total Townships			\$286,227.37

**Statement Of Disbursements Other Entities
For the Year Ending December 31, 2012**

<u>Civil Fund</u>	
Daily Reporter	
Publication Fees	\$419,480.00
Other Entities	
Civil Bond Deposits	\$70,728.34
Civil Deposits	\$10,771.51
Civil Judgement Deposits	\$15,365,910.88
Civil Jury Deposits	\$18,000.00
Civil Sheriff Deposits	\$2,438.02
Civil Towing Deposits	\$2,400.00
Civil Witness Deposits	\$4,059.36
Environmental Appraisal	\$605.00
Environmental Injunctive	\$0.00
Environmental Mortgage	\$0.00
Environmental Sheriff	\$505.00
<u>Criminal Traffic Fund</u>	
Central Ohio Crime Stoppers	
CR/TR Crime Stoppers Fee	\$9,287.49
Columbus Airport Authority	
Port Columbus PD DUI Education Fund	\$375.00
Columbus & Franklin County Metro Parks	
Metro Parks Police Fines	\$1,325.00
Columbus Development Center	
Col Develop Center DUI Education Fund	\$0.00
Franklin County Sheriff	
Sheriff DUI Education Fund	\$6,904.26
DUI Offender Housing Fund	\$171,771.17



**Statement Of Disbursements Other Entities Continued
For the Year Ending December 31, 2012**

Franklin County Law Library	
Law Library Fund	\$15,000.00
Ohio Department of Public Safety	
ODPS Drug Law Enforcement Fund	\$1,053.00
The Ohio State Board of Pharmacy	
State Drug/Pharmacy Fund	\$84,312.63
The Ohio State University	
Ohio State University DUI Education Fund	\$1,000.00
State of Ohio-BMV	
BMV License Suspension/Reinstatement Fee	\$260.00
BMV Warrant Block Reinstatement Fee	\$602.00
State of Ohio-DUI	
Ohio Highway Patrol DUI Education Fund	\$27,188.00
State of Ohio-ODNR	
State Watercraft Fund	\$105.00
State Wildlife Fund	\$4,193.00
Rent Escrow Fund	
Rent Deposit Payments	\$273,412.46
Trusteeship Fund	
Trust Deposit Payments	\$394.96
Trust Disbursements	\$199,962.87
Total Other Entities	\$16,692,044.95

**Statement Of Bail Fund Disbursements
For the Year Ending December 31, 2012**

Appearance Bonds	\$817,128.88
Bond Costs	\$2,894.22
Bond Surcharge	\$115,804.00
Cash Bonds	\$577,566.80
Moving Violations	\$9,309.00
Non-Moving Violations	\$510.00
Public Defender	\$115,724.00
Victims-Of-Crime	\$86,196.00
Total Bail Fund Disbursements	\$1,725,132.90

**Statement Of Overpayment Refunds
For the Year Ending December 31, 2012**

Civil Refunds	\$40,905.78
Criminal/Traffic Refunds	\$89,846.32
Rent Escrow Refunds	\$9.92
Trusteeship Refunds	\$419.35
Total Overpayment Refunds	\$131,181.37

**Statement Of Unclaimed Funds Disbursements City Of Columbus
For the Year Ending December 31, 2012**

Civil Unclaimed Funds	\$54,201.82
Criminal/Traffic Unclaimed Funds	\$64,474.25
Rent Escrow Unclaimed Funds	\$0.00
Trusteeship Unclaimed Funds	\$210.47
Total Unclaimed Funds	\$118,886.54



Notes to the Financial Statements

Notes A - Summary of Significant Accounting Policies

Reporting Entity

The Franklin County Municipal Court (the court) was created and operates under the authority of Section 1901.01 of the Ohio Revised Code. Under the present law, the Court operates with 15 elected Judges and an elected Clerk of Court, each whom serves a six year term. The court has been granted jurisdictions for the entire area of Franklin County.

For financial reporting purposes, the Court is an agency fund group which consists of the agency fund of the five divisions of the Court: Criminal/Traffic, Bail, Civil, Trusteeship and Rent Escrow. The operating expenses of the Court are funded by the City of Columbus and Franklin County and are not; therefore, part of the reporting entity.

Basis of Accounting

The Court prepares its financial statements on the basis of cash receipts and disbursements. Under this method of accounting, revenues are recognized when received in cash rather than when earned and disbursements are recognized when paid rather than when incurred.

Note B - Civil Fund Receipts

In addition to the Civil Fund total receipts and disbursements, cases are processed for the City of Columbus, State of Ohio and Franklin County agencies at no cost at the time of filing.

Additional Amount Breakdowns

See statements for summary totals of this information

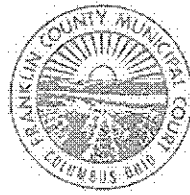
Note C - Statement of Disbursements to Municipalities

The DUI Education Fund fine amounts are included in the totals for each municipality and township.



FRANKLIN COUNTY MUNICIPAL COURT
Columbus, Ohio

NINETY- SEVENTH
ANNUAL REPORT
2012



FRANKLIN COUNTY MUNICIPAL COURT

375 South High Street
Columbus, Ohio 43215-4520

Chambers of
Judge James E. Green
Administrative & Presiding Judge
Telephone: 614/645-8295

March 25, 2013

Columbus City Council
Columbus City Clerk
Franklin County Municipal Court Clerk
Board of Commissioners of Franklin County
Citizens of Franklin County

Ladies and Gentlemen:

In accordance with section 1901.14 of the Ohio Revised Code, it is my pleasure to provide you with the 2012 Annual Report of the Franklin County Municipal Court.

From all indications, the Franklin County Municipal Court remains the largest and busiest municipal court in Ohio. We continually strive to improve our services to every citizen who appears in this Court and to be wise and efficient stewards of taxpayer resources. We appreciate the financial support that we receive in these difficult economic times and hope that this continued support is a reflection of your trust in the way we conduct our operations and expend taxpayer dollars.

In 2012 Administrative and Presiding Judge James Green issued the first ever State of the Court address at Veteran's Memorial. The public address was attended by a diverse array of local leaders that included elected officials, lawyers, clergy, educators, social services and others. This was a wonderful opportunity to highlight the Court's broad reaching impact on the Community. We are especially proud of the continuing success of our Work Release, Foreclosure Mediation, and Eviction Resolution programs. Additionally, the Court continues to have great completion and graduation rates of those participants in our specialized docket programs – drug court, mental health, solicitation and veterans. Our success is a direct result of the sustained, enthusiastic support the Court has received for these programs. We are indebted to the Mayor, City Council, County Commissioners, and all others who have contributed to our efforts and the success of these programs.

Please feel free to contact me at (614) 645-8295 if you have any questions or would like any additional information.

Yours truly,

/s/ James E. Green

James E. Green

Administrative and Presiding Judge

Enclosure

THE FRANKLIN COUNTY MUNICIPAL COURT

**375 South High Street
Columbus, Ohio 43215-4520
614-645-8214**



2012 ANNUAL REPORT

The Franklin County Municipal Court traces its origin to the creation of the Columbus Municipal Court in 1916. Now, the geographic jurisdiction of the Court is all of Franklin County and those portions of the City of Columbus that extend beyond the boundaries of Franklin County. The Court has 14 judges in the General Division and one judge in the Environmental Division. Judges serve six-year terms, unless appointed or elected to fill a vacancy. Annually, they elect one of their peers to serve as the Administrative and Presiding Judge.

The judges who served the Franklin County Municipal Court during the year 2012 were Judge James E. Green, who served as Administrative and Presiding Judge, and Judges Anne Taylor, Scott D. VanDerKarr, H. William Pollitt, Jr., Michael T. Brandt, Harland H. Hale, Ted Barrows, Paul M. Herbert, Carrie E. Glaeden, Amy Salerno, Andrea C. Peeples, David B. Tyack, Mark A. Hummer, David Young, and James P. O'Grady.

Judges preside over civil, criminal, and traffic cases and conduct both jury and non-jury or court trials. In jury trials, judges interpret the law and the jury determines the facts. Court trials are the most common trials in this Court. In these trials, judges have the dual role of interpreting the law and determining the facts. The judges also conduct criminal arraignments and preliminary hearings on felony cases; set bond on criminal charges; issue search warrants; and impose sentence when a defendant is found guilty of a traffic or criminal charge. The judges hear civil cases with an amount in controversy of \$15,000 or less, and cases that are transferred from the Small Claims Division to the General Division of the Court. Other civil disputes resolved in this Court included evictions, rent escrow proceedings, and proceedings to aid in the collection of judgments.

The Environmental Division has exclusive jurisdiction to enforce local codes and regulations affecting real property, such as fire and building codes. The Environmental Division has injunctive powers, and there is no monetary limit on those cases that fall within the Division's exclusive jurisdiction.

Each week a different judge is assigned to the Duty Session to handle a variety of responsibilities, such as applications from law enforcement officers for search warrants, probable cause hearings, and civil wedding ceremonies.

MAGISTRATES

The Court employs an Administrative Magistrate, five full-time magistrates and one part-time magistrate who preside over traffic arraignments, landlord-tenant actions, wage garnishments, small claims cases, and other civil matters. Judges may refer a specific case to a magistrate to take testimony, make legal rulings, and render a decision that is subject to final approval by the judge. Magistrates have the authority in misdemeanor cases to accept guilty and no contest pleas. If the parties agree, they may also hear contested criminal cases and preside over civil cases heard by a jury. Consent is not required from either party for a magistrate to hear a minor misdemeanor criminal case.

BAILIFFS

Bailiffs coordinate activities in the courtrooms, schedule cases, provide docket management, provide information to the public about the status of cases, and act as liaisons between their assigned judge or magistrate and attorneys, court personnel, and the general public. Each judge has an assigned courtroom bailiff, there is an unassigned or “floater” bailiff who rotates among the judges when a judge’s bailiff is absent, and there is a Duty Room Bailiff. Each magistrate also has a bailiff.

COURT ADMINISTRATION

Court Administration oversees the administrative and operational functions of the Court. It carries out the non-judicial policies of the Court. In addition to providing overall support and direction to the Court’s nearly 200 employees, some of its specific functions include personnel management, budgeting and fiscal management, purchasing, liaison with other courts and agencies, public information, appointment of counsel, court support services, court security, interpreter services, vehicle immobilization, and volunteer services. The Court Administrator is the chief non-judicial officer.

The Court’s General Fund Operating budget for 2012 was \$15,384,825 with an additional \$1,728,435 Secure Facilities Fund budget and \$352,378 Computer Fund budget.

Breakdown of General Fund Operating Budget 2012

Personal services	\$14,147,180
Materials and supplies	41,900
Services	1,045,745
Other expenditures	150,000
Total General Fund Expenditures	\$15,384,825

COURT SUPPORT SERVICES

Court Support Services is a two-person unit that helps defendants resolve matters such as extensions of time to pay fines and court costs, delaying the start of court-ordered incarceration, issuance of or change in limited driving privileges, withdrawal of warrant or order-in that has been issued, assistance with impounded vehicle, assistance with Bureau of Motor Vehicle problems, and continuance of a court date. In 2012, Court Investigation assisted approximately 15,000 individuals – 10,000 in-office interviews, 2,000 telephone interviews, and 3,000 other requests for information and assistance.

COURT SECURITY PROGRAM

The Court Security Program was established to maintain a safe environment in the courthouse for elected officials, Court employees, and all others having business in the courthouse. The staff consists of a Security Director, Security Supervisor, Administrative Assistant, Control Room Operator, and 14 Security Officers on the first shift, plus a control room operator on the second and third shifts. In addition, the Court contracts with a private security company that provides evening, weekend, and holiday coverage. During 2012 approximately 1.3 million visitors to the Court were screened at the Court's entry points by Security Officers.

INTERPRETER SERVICES

During 2012, the Court employed two full-time Spanish language interpreters and contracted for one part-time Somali language interpreter. Together they completed an estimated 10,456 requests for service (9,800 in Spanish and 656 in Somali). The Court has multiple contracts with outside vendors to provide foreign language and ASL interpreters. There were 608 requests for 45 other languages. The top foreign languages for which interpreters were requested were Spanish, Somali, Arabic, French, Tigrinya and Amharic. Additionally, the Court filled 154 requests for American Sign Language interpreters.

VEHICLE IMMOBILIZATION PROGRAM

State law mandates the immobilization or forfeiture of vehicles operated by defendants who are convicted of the following offenses: repeat OVI offenses (operating a vehicle while under the influence of alcohol or drugs) and driving under certain court or BMV-issued suspensions. Immobilization or forfeiture of vehicles involved in suspension cases of Financial Responsibility/Accountability and wrongful use of a vehicle are at the Court's discretion. A steering wheel locking device is used to immobilize vehicles. In 2012, the Court processed 8,074 driving under suspension cases and 6,730 OVI cases. The program's two employees provide the communication from and to the courts, law enforcement and defendants to ensure compliance with the court's orders involving the defendant's vehicle.

ASSIGNMENT OFFICE

The Assignment Office is responsible for the judge assignment of criminal, traffic, and civil cases. The Rules of Superintendence for Municipal Courts, promulgated by the Supreme Court of Ohio, require that cases be assigned to judges in a random manner. Random assignment occurs at the time a defendant enters a “not guilty” plea in criminal and traffic cases, and upon the filing of a motion or an answer in civil cases. Local Court Rules 1 and 8 define the assignment process for cases. The Court employs a single assignment system. This means that when a person is charged with a criminal or traffic offense and already has a pending criminal or traffic case, or the person is on probation to this Court, the new charge(s) will be assigned to the judge who presided over the previous case.

Once a case is assigned to a judge, the Assignment Office is responsible for management of the case as it proceeds through the Court system which includes the filing of subsequent pleadings, subpoenas, and other information for criminal and traffic cases. For civil cases, the Assignment Office files and records motions for each assigned case and any other subsequent pleading. In 2012, the eight Assignment Coordinators processed 3,436 new or reactivated civil cases and 48,455 new or reactivated criminal or traffic cases with approximately 100,000 judicial proceedings.

The Assignment Office is responsible for completing the monthly judges’ report for the Ohio Supreme Court, for the monitoring of cases assigned to visiting judges when needed, scheduling of expungement cases, and for the monitoring of assigned specialized docket cases. Currently 3 of the Court’s 15 judges preside over specialized dockets. All of the judicial proceedings for the Environmental Division, Solicitation Docket (CATCH), Veteran’s Docket (MVSSD), Alcohol and Drug Docket (ADAP), and Mental Health Docket (MHPD), are monitored through the Assignment Office.

COURT REPORTERS

Court Reporters make a verbatim record of court proceedings, prepare a transcript from the record of court proceedings upon request, and maintain records of exhibits introduced at court proceedings. The Court has an obligation to provide a transcript of all proceedings upon request of a party, and there must be a court record of all pleas and waivers. In 2012 there were 14 full-time Court Reporters and they produced 199 requested transcripts.

JURY COMMISSIONER’S OFFICE

It is the duty of the Jury Commissioner’s Office to summon, orient and assign prospective trial jurors to courtrooms when needed. The Jury Commission tracks *voir dire* (a preliminary examination of prospective jurors to determine their qualifications and suitability to serve on a jury, in order to ensure the selection of fair and impartial jury) results and trial verdicts, and collects demographic data to ensure the jury venire (those summoned for jury service) is a true sampling of Franklin County’s qualified population.

Jury service is limited to two weeks, except in those cases for which additional days are required to reach a verdict. In certain instances, jurors will serve for one week only. Several different reporting times are offered to accommodate parking issues and work schedules. The number of jurors summoned in 2012 was 3,972. The reporting percentage for 2012 was 92.02% while the failure to appear rate was 3.80%. Jurors are paid \$20.00 per day as well as travel expenses for each day they are in attendance.

LEGAL RESEARCH

The Court employs a Legal Research Supervisor who provides legal research, supervises the work of part-time law clerks, and serves as a part-time magistrate. The Supervisor and Law Clerks research and prepare memoranda on issues pending before the Court, maintain research and reference materials, review new case law to ensure the Court's compliance with the decisions, review pending legislation that may affect the Court, and advise the Judges and Employees regarding new legal developments and applications of current law to court procedures.

DEPARTMENT OF PROBATION SERVICES

The Department of Probation Services, under the direction of the 15 Franklin County Municipal Court Judges, promotes public safety by accountable rehabilitation. At year's end 47 Officers were working with intensive caseloads, general caseloads, and specialty docket caseloads.

General Supervision Unit Officers constructively enforce all court ordered conditions of probation, which may include Probationers being assessed and receiving needed treatment for addiction and/or mental health problems; paying fines, fees and court costs; participating for a limited time in the work release program, being placed under electronically monitored house arrest, attending a driver intervention program, or county jail; attending the Mothers Against Drunk Driving Victim Impact Panel presentations; submitting to drug or alcohol testing; performing community service work; paying restitution to victims; completing anger management counseling; and complying with a wide variety of other court orders. Two officers work intensively with repeat OVI offenders.

Eight **Domestic Violence** Officers specialize in domestic partner abuse cases, requiring that any Probationers with substance abuse and/or mental health matters be addressed first, and then attending an additional 40 weeks minimum of successful domestic violence counseling afterwards. Two Victim Assistants work exclusively with victims of crime while the Probationer serves their term of probation.

Four Specialized Dockets are functioning in this Court, with at least one Officer assigned to each. The **Alcohol and Drug Addiction Program (ADAP)** Officers supervise this Court's "Drug Court" Specialized Docket. In addition to the ADAP Officers, the Court has invested in **Mental Health** Officers who, in addition to serving the ADAP program, also oversee the **Mental Health Specialty Docket** cases. These Officers monitor the Program's participants' compliance with counseling, medication, and abiding by the law in general. The **Changing Actions to Change Habits (CATCH Court) Specialty Docket** Officer works extensively with repeat solicitation offenders. The Court's newest specialized docket, Veteran's Court, is focusing on helping resolve the needs of veterans who accrue multiple charges throughout the year. Two specially trained Officers supervise caseloads of sex offenders and those who victimize children. New in 2012 is an Evaluation Specialist who diagnoses and refers indigent, as well as those probationers who are able to pay for their own treatment, to service providers for counseling and treatment as a term of probation.

The **Electronically Monitored Home Incarceration** Program Officers continuously kept track of the exact location of 132 offenders as they served 6,879 days on community supervision. The State and City funded **Work Release** Program required 219 offenders to serve a total of what would have otherwise been 4,834 jail days that would have required payment of \$67,195, as the offender's share of the costs. 93.4% of those sentenced to the Work Release Program successfully completed their term, and saved a net \$82,178 in jail expenses.

The **Community Service** Officers arranged completion of 31,429 hours of labor out of 41,043 ordered. \$336,903 in **Restitution** was ordered in 500 cases last year, and \$212,794 was collected and disbursed, with 293 successful case closures.

6,814 **Supervised Provided No Conviction** (PNC) cases were monitored for compliance, including 2,393 new cases during 2012. In addition, the **Pre-Sentence Investigation** Officers researched and prepared 3,178 sentencing and expungement reports. During 2012 the Department supervised a total of 12,930 cases, including 7,347 new probation placements. At year's end 17,357 cases remained assigned or on warrant to the Probation Department.

Funding has been secured to provide indigent probationers with alcohol monitoring devices; camera mounted ignition interlocks to prevent impaired driving; and for the assessment and counseling for addiction, mental illness, positive parenting, and domestic violence. During 2012, those sentenced to probation paid \$597,233 in Court ordered probation user fees. These user fee funds go back directly to the Probation Department to support funding for various probation sentencing options and monitoring programs. This funding assists in reducing the cost of supervising probationers for taxpayers. The Department is moving toward a paperless environment and broader use of technology to further cut costs and improve public safety.

SERVICE BAILIFFS

Service Bailiffs assist litigants, attorneys, and the Court by delivering court documents to parties and enforcing both pre-judgment and post-judgment remedies. Responsibilities include service of complaints, summonses, criminal and civil subpoenas, garnishments, juror letters, and probation revocation hearing notices. Writs of replevin are enforced through seizure of property to be returned to the rightful owner, and writs of execution through levy and sale of personal property for the purpose of satisfying a judgment. Additionally, Service Bailiffs supervise the set-out of tenants' property during an eviction.

The Service Bailiffs' Department processed or served in excess of 49,300 legal documents in 2012 and supervised over 1,500 set-outs. The Department currently employs 17 full-time individuals: a Chief Service Bailiff, 2 Deputy Chief Service Bailiffs, 13 Service Bailiffs, and a Secretary/Receptionist.

SMALL CLAIMS DIVISION AND DISPUTE RESOLUTION DEPARTMENT

The **Small Claims Division** (Division) helps individuals and businesses file claims for money damages up to \$3,000. Small Claims Court is less formal than the General Division of the Court; Small Claims Court may also resolve cases more quickly. Usually, an attorney is not required in small claims cases.

Forms, instructions, brochures and guides about proceeding through every phase of a Small Claims case are available to the public in the Division offices. They are also available at the Court's web page: www.fcmcclerk.com.

In 2012, the Division improved its web page by creating tabbed pages to quickly link citizens to the information they seek. These tabs include: About Small Claims, Filing a Lawsuit, Defending a Lawsuit, Court Forms, Mediation, CARS, Collecting a Judgment, and Helpful Links. These pages went live at the beginning of July. Through the end of 2012 there were 9,898 visits from 7,564 individual users.

An improved telephone system installed in 2012 provides callers with additional options to retrieve automated information further enhanced customer service.

The Division has five full-time employees and one part-time employee. The staff managed a small claims docket of more than 6,700 cases in 2012. The staff initiates, assigns, and schedules each case for trial. The Small Claims Division Staff also sets new hearing dates based on requests for continuances and the need to re-issue service. They processed more than 5,700 cases that required new dates. The Small Claims Division staff use the Court's case management program to manage the dockets of five magistrates. In addition to managing and processing cases for the small claims docket, the Division staff serves as a centralized intake and referral unit for citizen inquiries about this court and other courts, agencies and services.

In the **Dispute Resolution Department** (Department) parties may request mediation before filing a claim or to resolve disputes about an outstanding unpaid check or account. In 2012, there were 25 **pre-filing** mediation sessions. The Department scheduled 855 mediations and mediated 248 disputes. During mediation, 147 cases (59.0%) reached a formal resolution. Parties resolved 110 cases (12.8%) before the mediation date. The mediators for this program are volunteers. Mediators come from the community at large, Nationwide Insurance Company, Capital University Law School and the Moritz College of Law at The Ohio State University. Each mediator is specially trained to mediate in this program. Volunteer mediators contributed more than 500 hours to this program in 2012.

Volunteer mediators also serve the **Eviction Docket**. Mediators are available three days per week. These volunteers contributed more than 300 hours of service to the Court. In addition, Mediators from Community Mediation Services of Central Ohio provides mediation and referral services in Eviction Court every day.

Mediators from both law schools mediate on the **day of trial** in Small Claims Court. These mediators provided more than 750 hours of service to the Court in 2012. Without services from volunteer mediators the Court would have paid more than \$60,000 for services in these three programs. Judges and Magistrates referred 1,294 filed cases to mediation; this is slight increase over referrals from the prior year. Of the 1,061 closed cases, 323 were resolved during mediation and 269 settled prior to the mediation date. The 947 cases resolved before or during mediation are 89% of the closed cases. Only forty-three (4%) cases had trials.

Since November 2008, the Court has operated the Franklin County Foreclosure Mediation Project (FCFMP) for the Franklin County Court of Common Pleas. FCFMP provides mediation services that bring borrowers and lenders together to discuss resolution of their cases. In 2012, there were more than 1,400 requests or referrals to foreclosure mediation.

SPECIALIZED DOCKETS

The **Changing Actions to Change Habits (CATCH)** docket is focused on establishing a process that restores women trapped in street prostitution to lawful, productive citizenship. It is a voluntary two-year Program offering outreach, connection, advocacy, and counseling to women with multiple solicitation charges who desire to end their lifestyle of addiction and street life. By uniting women with a diverse and dedicated team as well as to other participants for the treatment of specific issues related to this crime, CATCH helps them change actions to change habits that have long bound them to a dangerous and deadly way of life. The Program benefits not only the women who participate, but also the local community through cost savings, reverse of neighborhood decline, and the development of citizens who are able to contribute in a positive way to society. In 2012, there were 42 women referred to CATCH, of which 26 were accepted into the Program. For 2012, the CATCH docket eliminated \$113,350 in probable jail costs alone.

In 2009, the Court and the Franklin County Prosecutor's office entered into an agreement to provide expedited court arraignments and prosecution of low-level drug offenders. In many cases, a defendant charged in Common Pleas Court with a fourth or fifth degree felony ended up entering a plea to a misdemeanor offense. Under this program, a defendant charged with a fourth or fifth degree felony may be referred to the Alcohol and Drug Addiction Program 101 Program (ADAP) if both the prosecutor and defendant agree.

This reduces the time and money spent processing these cases in Common Pleas Court. During 2012, there were 436 defendants referred to ADAP, and 324 successfully completed the Program. The Court estimates that those 324 clients spent an average of 3.1 nights in jail, instead of an average of 16.6 nights in jail without the Program, for a savings to the taxpayers of \$345,547.

The ADAP Long-Term Docket Program is a two-year specialty docket that allows defendants to be connected to long-term treatment, with intensive monitoring and support services offered through the ADAP staff and the specialized docket judge. The Court calculates that the ADAP Long Term Program resulted in a savings in jail costs alone of \$301,654 in 2012.

The most recent addition to the problem solving courts is the Military and Veteran's Service Specialized Docket (MAVSS). The MAVSS docket is intended to promote effective treatment as an alternative to incarceration for people whose criminal charges may be directly or indirectly connected to military service or combat. The arrests, summons, and charges obtained by these individuals have a negative impact on their quality of life, future job prospects and the safety of the community. Many of these individuals have suffered from drug addiction, poverty, and a lack of community support. The program is only in its second year; however, we anticipate the same significant costs savings as the other specialized docket programs.

The Mental Health Program Docket (MHPD), established in 2004, continues to achieve remarkable success in not only saving lives but in saving taxpayers' money. Since its inception, the MHPD has saved over \$1.2 million in total costs savings in jail nights. The Program provides a mechanism to promote effective treatment as an alternative to incarceration for a person whose symptoms of mental illness, history of non-compliance with treatment, and/or refusal to accept treatment results in a recurring pattern of misdemeanor offenses. The Program provides a comprehensive, coordinated approach to managing the misdemeanor cases of selected defendants with severe mental illness and/or co-occurring disorders. The MHPD goal for these participants is to decrease criminal recidivism, improve public safety, and improve the defendant's quality of life. The MHPD is a voluntary 18-24 month long program consisting of four phases.

Special Projects Funds

Dispute Resolution & CARS Fund – 2012 - Revised Code section 1901.262

Beginning balance	\$67,102.88
Revenue	+ 25,333.66
Total funds	92,436.54
Expenses	- 23,834.29
Ending balance	\$68,602.25

Computerized Legal Research Fund – 2012 - Revised Code section 1901.261(A)

Beginning balance	\$733,695.07
Revenue	+ 448,461.50
Total funds	1,182,156.57
Expenses	- 577,804.38
Ending balance	\$604,352.19

Secure Facilities Fund – 2012 - Revised Code section 1901.26(B)(1)

Beginning balance	\$802,130.50
Revenue	+ 1,322,932.93
Total funds	2,125,063.43
Expenses	- 1,674,542.72
Ending balance	\$450,520.71

Cost Savings and Efficiency Initiatives:

The Franklin County Municipal Court continually strives to improve its programs and operating procedures to increase efficiency and save valuable public dollars. Over the last several years, the following have been undertaken in pursuit of those objectives.

Assignment Office

- The modification of the mailing of notices to suburban prosecutors' law firms. We have a number of suburban prosecutors that either pick up their notices or have the assignment office fax them in an effort to save postage and the time elapsed between scheduling and notification of the court date. We are also asking large law firms to pick up their Court notices instead of mailing them.
- With the new phone system installed, it has allowed for quicker transfer of calls to appropriate parties. This public service has allowed for the public to have their question answered more efficiently and for assignment clerks to utilize time on assignment tasks. The Assignment Office also uses the "My Status" feature available, allowing parties to know whether a person is available or not.

Jury Commissioner's Office

- Official letterhead and envelopes are printed on desktop printers instead of purchasing print-quality stationery.
- Several years ago we lowered the total summons mailed and the number of days jurors were required to be in attendance, thereby reducing the per diem allocation by \$39,000.00. This action had the same cost savings effect on postage, juror badges, stationery, and envelopes.
- The jury program is a “mixed” program, which means that a percentage of the jurors can report at 1:30 pm instead of 10:30 am which is the start of the morning court session. Jurors will report earlier to cover special jury requests and earlier jury trials if needed but only the amount needed to start the trial. This helps all sectors of private business as well as government to save due to the fact they do not have to cover their employee's absence for a full day.
- Juror badge covers are reused.

Department of Probation Services

- Instead of using an employee almost full-time to shred documents, we entered into a shredding services contract with a vendor who provides services more economically. Our average weekly cost to shred all of our confidential court documents is now only \$25.00. In addition, other Court Departments may make use of this service for their confidential document shredding needs, including Service Bailiffs and the Jury Commission. The estimated savings on shredding costs over two years are \$70,000.
- The Department began a project to scan and purge files that were closed due to space constraints in the main file storage area. According to the building engineer, the filing system for these records had become overloaded and was causing excessive stress and cracking to occur on the floors. Staff sorted through the files, removing over 20,000 pounds of paper from the overloaded system. All the files have been rearranged and are much more retrievable. The cost of additional storage would have been prohibitive since no extra space was available within the building, and off-site storage would have also been costly and inefficient.
- The Court revised the Probation User Fee structure to cover Probation expenses that would have otherwise had to be paid out of the City's General Fund. The Probation Department covers the majority of its operating costs as well as costs for probationer rehabilitation programs for indigent offenders out of this User Fee funding. Essentially, the Probationers who use the Department's services are paying for a portion of these services. Estimated savings to the General Fund are accruing at the rate of over \$200,000 annually.
- The reinstituted Work Release program is saving approximately \$70,000 annually for taxpayers by avoiding jail costs of \$79 per day and paying for transitional housing at \$62 per day. This Program provides for supervised residential housing for employed non-violent offenders who need a stable housing environment and support as they re-integrate back into society. The additional savings of keeping people employed is incalculable but real.

Magistrates Department

- The Magistrates Department continued to work with the Franklin County Public Defender, the Columbus City Prosecutor and the Clerk's office to use the arraignment courtrooms to reduce the number of traffic cases being individually assigned to the judges. Savings is related to taking the time to resolve cases in the arraignment courts instead of referring them through a not-guilty plea to the judges' assigned dockets. The costs saved include overtime for law enforcement officers called for pre-trials or trials.
- The Magistrates Department set up a training program with a representative from the Bureau of Motor Vehicles for department and clerk staff to improve their understanding of the Bureau's requirements. As a result of the three month collaboration, new procedures were instituted that streamline the preparation of the docket, reduce the number of continuances and address the petitioner's needs in a more comprehensive and timely way.
- In 2012, we worked with the Clerk's office to reorganize the scheduling of the magistrates' morning dockets so that all eviction cases are heard in one courtroom and all other morning cases are heard in another courtroom. This change permits the magistrates to preside over these increasingly large morning dockets more efficiently so the public is better served.

Legal Research Department

- Online Legal Research. The Court changed its online research contract from Westlaw to LexisNexis in January 2011. A new three-year contract with Westlaw would have cost approximately \$85,250. The Court is now into year two of the three-year contract with LexisNexis cost a total of \$40,643, saving almost \$45,000 over the life of the contract.

Interpreter Services

- The Interpreter Program has been totally revamped and updated to reduce unit costs, allow for increased accuracy in billing, utilize electronic communications and publish scheduling to allow more use of interpreters, minimize continuances due to unavailability of an interpreter, and provide greater ability to collect information on past interpreter needs to increase planning for the future.
- A formal bid process was undertaken for both foreign language and American Sign Language interpreters. Contracts were entered into with three foreign language agencies and three ASL agencies. This reduced the cost per hour of service from \$50 to approximately \$28. The prioritization of the use of the three foreign language agencies from lowest to highest cost, in that order, has also reduced our overall costs for interpreter services. These contracts provide that interpreters are paid for "actual" hours and eliminated a standard minimum hourly fee of four hours, regardless if hours worked were less. Also, a billing system was created that requires all agencies to submit invoices with all Interpreter Verification forms attached to allow us to more accurately reconcile their bill with requested assignments.

- A form was created for bailiffs and others to request the services of an interpreter via e-mail. This allows them to submit requests right from their desktops and from the courtroom. It also allows the coordinator to relay the request to our contract agencies faster and keep better records of assignments.
- The coordinator created a weekly schedule for interpreters that is e-mailed to all users and posted on the Intranet. It allows our two primary agencies to more accurately fill our requests, allows the coordinator to check their work faster and find problems in their assignments, and allows requestors to know that their requests have been filled.
- The Interpreter Services Department has implemented a survey used to provide feedback from judges, attorneys, and court personnel about the performance of the Interpreters that we contract with for services. The Court employed Interpreters also mentor and shadow the contract Interpreters to provide orientation and training to ensure that these Interpreters understand and adhere to the ethical and performance standards of the Court. The Court's Lead Interpreter has assisted the Supreme Court of Ohio Judicial College present various educational seminars and workshops to judges, magistrates, mediators, court personnel, and advocacy groups about how to work with interpreters.
- The Supreme Court adopted Amendments to the Rules of Superintendence for the Courts of Ohio (Sup.R.80 and 88) during 2011 with an effective date of implementation of January 1, 2012. These new rules impose additional duties on judges when an interpreter is used. The Interpreter Program created a new entry to be filed that documents all instances when a Supreme Court certified sign language or foreign language interpreter is present.

Court-Appointed Counsel Program

- Logging in and date stamping of receipt of motions for payment to increase ability to answer inquiries from providers and the court which decreases reductions in payments for late submission and allows the coordinator to assist in finding lost bills.
- Found a quarter million dollars in the county's hands that we can use to pay for the Court-Appointed Counsel Program for the next four years without supplementation from the general fund.
- Increased the use of electronic communications to allow for decreased time in obtaining reconciliation of monthly Ohio Public Defender reports. Usually reconciled by the coordinator and received by the County budget office within one day instead of one week.
- Increased use of electronic storage of paid bills via spreadsheets to allow searching on one database to find payments when inquiries are made from attorneys or the Court. This increases the confidence of service providers (attorney) in our system of payment
- Decreased from one month to one-to-two weeks the time from bill submission to receipt of payment by attorneys.

Dispute Resolution Department

- Increased referral of cases from magistrates and judges to mediation allows for case resolutions requiring much less attention from judges and their staffs. Only 4% of referred cases resulted in a trial. Dispute Resolution Staff, contract mediators, student interns, and volunteers provide high levels of service for a much lower cost than the time and cost of involving multiple court staff in multiple departments to process the cases. Further, cases resolved after they are referred to mediation reduce the work for the Assignment Office, Bailiffs, Secretaries, Magistrates, Judges and Clerk of Court Staff.

The Dispute Resolution staff processed 1,294 cases in 2012; this is more than twice as many cases as were referred in 2010. The size of staff as not increased over time however the efficiency in which the referrals are processed has allowed the staff to increase their work capacity. These changes are in part due to better use of technology and in part by the collaborative works between the Clerk's Office of Information Services and the Mediation Coordinator.

- The Department continues to work with both Capital University Law School, Moritz College of Law at The Ohio State University, Nationwide Insurance Company, and Community Mediation Services to coordinate mediation services for the pre-filing, small claims, and eviction mediation programs. Without services from volunteer mediators the Court would have paid more than \$62,000 for services in these three programs.
- In 2012, the Department scheduled 855 pre-filing and rent escrow mediations; volunteer mediators contributed more than 500 hours to these programs, a cost savings to the court of approximately \$20,000.00.
- Volunteer mediators also serve the Eviction Docket. Mediators are available to the court three days per week. These mediators contributed more than 300 hours of service to the Court, a cost savings of approximately \$12,000.00. In addition, Mediators from Community Mediation Services of Central Ohio provides mediation and referral services in Eviction Court every day.
- Finally, mediators from both local law schools mediated on the day of trial in Small Claims Court. These mediators provided more than 750 hours of service to the Court in 2012, saving the court over \$30,000.00.

Service Bailiffs Department

- By outfitting each Service Bailiff with a personal computer, required forms are now being prepared by each individual, rather than management. We have realized savings in paper products and increased efficiency in by-passing the involvement of management in the preparation of their paperwork.
- Increased the limit of the amount of service stops, from 2 to 3, for an evening or weekend route resulted in reducing mileage and cost savings for the Department.